



**Duluth-Superior Metropolitan Interstate Council
Policy Board**

Wednesday, December 11th, 2019 1:30 pm
Proctor City Hall/Community Room
Proctor, MN

Meeting Summary

Note Taker(s)	Barb Peterson	
Members Present		
	Broc Allen	Douglas County Suburban Townships
	Ed Anderson	City of Superior – Citizen Rep
Chair	Nick Baker	Douglas County Board of Supervisors
	Warren Bender	Superior Common Council
(alternate)	Jake Benson	City of Proctor
	Wayne Boucher	City of Hermantown
	Pete Clark	Douglas County Board of Supervisors
	Earl Elde	St. Louis County Suburban Townships
	Zack Filipovich	Duluth City Council
	Rosemary Lear	Douglas County Board of Supervisors
	Dan Olson	Superior Common Council
	Bob Quade	City of Rice Lake
	Tom Szukis	DTA
Members Absent		* Excused Absence
(alternate)	Ed Gleeson	DTA
	Sam Pomush*	Douglas County Board of Supervisors
	Jenny VanSickle	Superior Common Council
	Chad Ward*	City of Proctor
	Jim Filby Williams	City of Duluth
Others Present		
	Ron Chicka	MIC Director
	James Gittemeier	MIC Principal Planner
	Sheldon Johnson	MIC Deputy Director/NWRPC
	Barb Peterson	MIC Admin Asst



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1. Introductions/Agenda Review

Chair Baker called the meeting to order at 6:32 pm. All meeting attendees introduced themselves.

2. Committee Business

- Meeting Summary of 10.15.19 (for Approval)

Motion Discussion and Vote	Earl Elde/Warren Bender moved to approve the 10.19.19 meeting summary with the noted change. There was no further discussion; the motion was approved unanimously.
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- Representative to the ARDC Board (Approval)
Earl Elde was reappointed

Motion Discussion and Vote	Nick Baker/Wayne Boucher moved to reappoint Earl Elde as the representative from the MIC to the ARDC Board of Directors; the motion was approved unanimously.
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- Director's Report

Ron Chicka briefly touched on the items included in the packet and then added that the MIC had been honored with a 2019 Transportation Achievement Award for our role in the Bayfront Modeling Project. This award came from the North Central Section of the Institute of Transportation Engineers.

3. 2020 MnDOT HSIP Performance Measures

James Gittemeier discussed that these measures are similar to the ones passed last month for WI. The same discussions arose pertaining to the "Zero Death" programs vs the Performance Measures; and why we don't calculate our own area. Responding that the "Zero Death" programs are goals and the Performance Measures are just that – they give a picture of the current statistics and are required by FHWA. Calculating our own would be extremely costly and require a huge number of man hours.

With no more discussion or questions James asked for a motion to approve the 2020 MnDOT Safety Performance Measures.

Motion Discussion and Vote	Broc Allen/Zack Filipovich moved to approve the 2020 MnDOT Safety Performance Measures. There was no further discussion; the motion was approved unanimously.
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4. 2020-2023 Duluth Area TIP Amendments #1 - 6

James Gittemeier gave a brief overview of the details for these amendments provided in the meeting packet.

With no questions or discussion James asked for the approval.

Motion Discussion and Vote	Broc Allen/Zack Filipovich moved to approve the 2020-2023 Duluth Area TIP Amendments #1 - 6. There was no further discussion; the motion was approved unanimously.
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5. Duluth – First Street Study

Ron Chicka and James Gittemeier reviewed the presentation given by Scott Poska from Alliant Engineering at the TAC meeting yesterday. Ron discussed what the project was, an outline of the items to be covered, a timeline and the benefits of making 1st street consistently a 2 way street from Mesaba Ave to 24th Ave E. He continued showing examples from surrounding states that have made this change and are working just fine.

Ron and James explained the insight provided in each of the following:

- traffic operations & intersection control
- traffic forecasts
- parking impacts
- business and truck access
- pedestrian and transit impacts

They then shared the description of the proposed concepts below:

- Two travel lanes
- On street parking/loading spaces will continue on both sides of street
- Changes to traffic control devices at some intersections

The plan itself can be found on the City of Duluth's website. We will work to get a link on the MIC website as well.

6. MIC Area Pedestrian Plan

James began by describing the role of the MPO taking on this project including reviewing the plans that are available from the past and the current practices available now to build a framework. He concluded by reviewing the proposed schedule.



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7. Bike & Ped Planning Update

James discussed the outcome of the recent Bike Facilities Tour in Minneapolis and what they came away with.

The BPAC discussed the upcoming E 2nd St construction project coming up in May 2020. They reviewed the issues, the parking utilization and occupancy at various times of the day.

The group also discussed the Bikeways Plan priorities so that they are able to provide insight and comments on upcoming projects that would benefit from bike facilities.

8. Round Table

Ron started a discussion concerning moving the Policy Board meeting in June from the 17th to 24th in order to accommodate the need for a 30 day public comment period for the 2021-2024 TIP. The way the dates fall if the meeting remained on the 17th we would be short of the full 30 days required. With no meeting in July we would be late submitting an approved TIP to MnDOT and as we have learned this can cause huge problems.

9. Project Updates (see meeting materials for details)

- Proctor Transportation Plan
- 2024 Duluth Area TIP Project Solicitation
- Superior Active Transportation Plan
- 2020-2024 Duluth Area TIP Administrative Modification #1

10. Adjourn: With no further agenda items, discussions or announcements, Chair Baker adjourned the meeting at 8:02 pm.