



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

MONDAY, NOVEMBER 6, 2017

11:30 am – 1:00 pm

ARDC Conference Room

221 W. First Street

Duluth, MN

AGENDA

1. Introductions / Agenda Review	<i>5 min</i>
2. Committee Business <ul style="list-style-type: none">• Meeting Summary of 8.7.17 (for approval)	<i>5 min</i>
3. BPAC Bylaws – Review for Approval	<i>10 min</i>
4. Decide on 2018 meeting schedule and times	<i>15 min</i>
5. Nomination for new officers	<i>5 min</i>
6. Safe Routes to School <ul style="list-style-type: none">• World Café Plan Review Special Meeting	<i>10 min</i>
7. 2018 focus area – policies, projects or proposals	<i>10 min</i>
8. Topics/Update for Sharing/Discussion	<i>10 min</i>

2018 BPAC Meetings Schedule

February 5, 2018

May 7, 2018

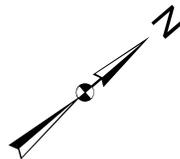
August 7, 2018

November 6, 2018

ARDC

221 West First Street, downtown Duluth

Parking is available across the street from the ARDC building in the Holiday Center ramp. You can cross over on the Skywalk from the 4th level of the ramp to the ARDC building. We will provide coupons to cover your parking fees for the meeting.





MIC Bicycle and Pedestrian Advisory Committee
Meeting Summary
 August 7, 2017 Meeting

Meeting Location	ARDC Conference Room, Duluth, MN	
Meeting Chair(s)	Josh Gorham	
Note Taker	Barb Peterson	
Members Present		
Chair	Josh Gorham	St. Louis County SHIP
Vice-Chair	Bryn Jacobson	Continental Ski & Bike
	Carol Andrews	St Louis Cnty Public Works
	Mike Casey	River Corridor Coalition (RRC)
	Alex Chocholousek	Community Action Duluth
	Judy Gibbs	Community Participant
	John Kelley	City of Duluth/Planning
	Shawna Mullen	HDAC/YMCA
	Dena Ryan	WisDOT
Members Absent		* Excused
	Lisa Austin	MnDOT
	Jeff Dahlgren	Duluth Transit Authority
	Mark Horlocker	DTA
	Rheanna Letsos	DCGP
	Mary Morgan	City of Superior Parks
	Cari Pedersen	City of Duluth/Chief Engineer of Transportation
	Ann Roscoe	Community Participant
	Roderick Rolley	Duluth Resident
	Ian Schoenike	Jeff Foster Trucking/Operation Support
	Bill Stovern	Duluth Police Department
	Diane Zachor	Duluth Resident
	Vacant	City of Duluth Parks & Rec Dept
Others Present		
	Chris Belden	MIC Planner
	Ron Chicka	MIC Director
	Ethan Claassen	MIC Intern
	Jason DiPiazza	MSA Professional Services
	James Gittemeier	MIC Principal Planner
	Russell Habermann	ARDC Planner
	Barb Peterson	MIC Administrative Assistant
	Emilie Voight	City of Duluth



MIC Bicycle and Pedestrian Advisory Committee Meeting Summary

August 7, 2017 Meeting

1. Introductions/Agenda Review

Chair Josh Gorham called the meeting to order at 11:31 am. All meeting attendees introduced themselves.

2. Committee Business

- Meeting Summary of 5.1.17

Chair Josh Gorham then asked for any changes or correction to the 5.1.17 meeting summary. With no corrections Josh asked for a motion to approve.

Motion Discussion and Vote	Mike Casey/Shawna Mullen moved to approve the 5.1.17 meeting summary as presented. There was no discussion and the motion was approved unanimously.
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3. Safe Routes to School Plans (for approval), *Chris Belden*

Chris reviewed the plans for Hermantown and Proctor. He noted that the Proctor SRTS Plan had the latest and greatest layout which is much easier to follow. SRTS Plans will be written like this in the future. With no discussion or questions Chris asked for a motion:

Motion Discussion and Vote	Mike Casey/Bryn Jacobson moved to approve the Hermantown and Proctor SRTS plans as presented. There was no discussion and the motion was approved unanimously.
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Chris then made mention that grant application for Congdon Elementary was successful (approx. \$8,000) and will be worked on over the 2017 – 2018 school year.

World Café Plan Review – a subcommittee meeting will be scheduled to review the 4 plans completed. They have been sent to the City of Duluth and St Louis County.

4. MnDOT District 1 Bicycle Plan, *Russell Habermann*, ARDC Regional Planner

Russell explained that MnDOT is working towards a state-wide network which includes and supports local bikeways. MnDOT has hired Toole Design to assist with this task. Toole is collecting all the bikeways and data from all over the state and inputting this information into a computer program which is supposed to then provide recommendations where there are gaps.



MIC Bicycle and Pedestrian Advisory Committee Meeting Summary August 7, 2017 Meeting

Bryan Anderson wants to meet each year to make recommendations and put a “wish” list together to be included in the plan.

5. Michigan Street Protected Bike Lane Demonstration Project, *James Gittermeier*

James briefly stated that this project has come to an end. There is a small mountain of information and comments received from the surveys. The equipment that was used during this project will be removed over the next week or two. There is a report due to BCBS at the end of the month so the MIC is hoping to get through all the data to assist in drawing some conclusions. He is also hoping to show what impact it may have had on bus routes, businesses and other street users.

6. BPAC Bylaws – Draft for Review

James is looking to schedule a date for special subcommittee meeting to look at what updates need to be made. They will then be presented to the BPAC at the November meeting for further review and approval. He is looking at possibly Sept 11th at 11:30. He will be sending out a meeting request sometime during the next week or so.

7. Projects Review

- Upper Woodland is scheduled to be restriped
- Should the BPAC review the “Transportation Policy” in the Duluth Comp Plan
- London Road?
- Decker?

These might need some review by possibly a subcommittee of the BPAC

8. Other Topics/ Upcoming Events

Sept 6th @ 5:30pm – Township meeting to approve the Canosia Trails Plan

9. Adjournment

With no further agenda items, discussions or announcements Chair Gorham adjourned the meeting at 1:03 pm.