



## MEETING NOTICE

### DULUTH-SUPERIOR MIC POLICY BOARD MTG

Wednesday, December 12th, 6:30 pm

Duluth Depot/Ruth Maney Room

Duluth, MN

#### Items for Approval:

- Meeting Summary of 10.17.18
- Duluth-Superior Metropolitan Bikeways Plan – Final
- Title VI Policy Update

#### Items for Approval w/opportunity for Public Comment

- 2018-2021 Superior Area TIP Amendment #22

#### Items for Presentation / Discussion / Information

- Harbor Planning Update
- 2020-2023 Duluth Area TIP
- Sustainable 2045 – LRTP – Phase 2 Survey
- Project Updates



#### Attendance / Meeting Quorum

If you are NOT able to attend, or expect to arrive late to the meeting, **please contact Barb Peterson at [bpeterson@ardc.org](mailto:bpeterson@ardc.org) or 218-529-7541** to ensure a quorum will be present for voting items on the agenda.

#### Driving Directions & Parking Information

See map on reverse. This facility is ADA accessible.

This facility is near a DTA bus route.

#### Duluth-Superior Metropolitan Interstate Council

*Duluth and Superior Urban Area Communities Cooperating in Planning and Development through a Joint Venture of the Arrowhead Regional Development Commission and the Northwest Regional Planning Commission*

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# The Duluth Depot

506 West Michigan St. - Duluth, MN



### Alternative Routes from Twin Cities:

#### Directions via Becks Rd:

- Take **Exit 246** for Midway Rd., turn **Left** at Commonwealth Ave.
- Continue onto Grand Ave. and follow into downtown

#### Directions via Midway Rd:

- Take **Exit 246** for Midway Rd., turn **Right** at Old Hwy 2 (Morris Thomas Rd.)
- Turn **Right** at Piedmont Ave.

### Alternative Route from Proctor:

- Follow Vinland St. and continue onto Highland St.
- Turn **Right** at N. Central Ave., take first **Left** at W. 8th St.
- Turn **Right** at N. 46th Ave. W., turn **Left** at Grand Ave.
- Follow into downtown

### Alternative Route from Superior:

- Head north on I-535, Exit onto Garfield Ave.
- Turn **Right** at Railroad St., turn **Right** at S. 5th Ave. W.
- Turn **Left** to stay on S. 5th Ave. W., take first **Left** at W. Michigan St.



## Duluth-Superior Metropolitan Interstate Council Policy Board

Wednesday, December 12th, 2018 6:30 pm

Duluth Depot/Ruth Maney Room  
Duluth, MN

### MEETING AGENDA

#### Minnesota Members

City of Duluth

Barb Russ

Renee Van Nett

City of Duluth

Citizen Rep

Jim Filby Williams

City of Hermantown

Wayne Boucher

City of Proctor

Phil Larson

City of Rice Lake

Bob Quade

Duluth Transit Authority

Mike Casey

St. Louis County

Frank Jewell

MN Co-Chair

St. Louis County

Suburban Townships

Earl Elde

#### Wisconsin Members

City of Superior

Warren Bender

Dan Olson

Jenny VanSickle

City of Superior

Citizen Rep

Ed Anderson

Douglas County

Nick Baker

WI Co-Chair

Rosemary L. Lear

Sam Pomush

Pete Clark

Douglas County

Suburban Townships

Broc Allen

<b>1. Introductions / Agenda Review</b>	
<b>2. Committee Business</b>	
<ul style="list-style-type: none"> <li>• Meeting Summaries of 10.17.18 (for approval)</li> <li>• Duluth-Superior Title VI Policy Update (for approval)</li> <li>• Director's Report</li> </ul>	15 min
<b>3. 2018-2021 Superior Area TIP Amendment #22</b>	
<ul style="list-style-type: none"> <li>• Review for approval w/opportunity for Public Comment, Sheldon Johnson</li> </ul>	5 min
<b>4. Duluth-Superior Metropolitan Bikeways Plan – Final</b>	
<ul style="list-style-type: none"> <li>• Review for approval, James Gittlemeier</li> </ul>	25 min
<b>5. Harbor Planning Update</b>	
<ul style="list-style-type: none"> <li>• Presentation and Discussion, Mike Wenzholz</li> </ul>	5 min
<b>6. 2020-2024 Duluth Area TIP &amp; TIP/STIP Coordination</b>	
<ul style="list-style-type: none"> <li>• Presentation and Discussion, James Gittlemeier/Ron Chicka</li> </ul>	10 min
<b>7. Sustainable 2045 - LRTP – Phase 2 Survey</b>	
<ul style="list-style-type: none"> <li>• Presentation and Discussion, Mike Wenzholz</li> </ul>	10 min
<b>8. Roundtable Discussion</b>	
<b>9. Project Updates</b>	
<ul style="list-style-type: none"> <li>○ 2019-2023 Duluth Area TIP Admin Modification, James Gittlemeier</li> <li>○ MIC Freight Model, Ron Chicka</li> <li>○ MIC Area Truck Route Study, Mike Wenzholz</li> <li>○ I35/Bayfront Area Traffic Circulation Modeling and Special Event Traffic Control Plan, Ron Chicka/Rondi Watson</li> <li>○ BPAC Update, James Gittlemeier</li> </ul>	10 min



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#### Upcoming Meeting

Wednesday, January 16, 2019  
Douglas Cnty Gov't Center/Rm 270  
Superior, WI  
6:30 pm

WE WISH YOU ALL THE HAPPIEST OF HOLIDAYS AND A WONDERFUL NEW YEAR



## MIC Policy Board Agenda Topics and Project Updates

December 12th, 2018 Meeting

Duluth-Superior Metropolitan Interstate Council

*\* = Approval Item*

### 1. INTRODUCTIONS / AGENDA REVIEW

### 2. COMMITTEE BUSINESS

- Meeting Summary of 10.17.18 (separate attachment)
- Duluth-Superior Title VI Policy Update (for approval)

The 2018 updated of the MIC's 2013 Title VI Plan will be presented for Board approval.

This Plan is the framework for the MIC's efforts to ensure compliance with federal statutes regarding nondiscrimination (to assure that no person or group of persons shall, on the grounds of race, color, or national origin, be excluded from participation in activities administered by the MIC) and environmental justice (the public policy goal of ensuring that government activities, such as transportation projects, do not bring disproportionately high or negative impacts to bear on low-income or minority populations). In addition, the DSMIC will provide meaningful access to services for persons with Limited English Proficiency.

It is required that the Title VI Program be updated every three years and approved by the governing entity responsible for the policy decisions. Changes from the 2013 to the 2018 version are minimal and will be reviewed in detail at the meeting.

- MIC Director's Report
  - Wisconsin Transportation Development Association – Sheldon Johnson and I attended the annual meeting of the membership in Madison last month. A series of legislators spoke to the audience including Governor-Elect Tony Evers. His message (as well as the others) was targeted on attempting to resolve long-standing transportation revenue issues in the state; namely to not continue the practice of bonding for the infrastructure needs of today. The MIC will stay tapped into this group as it looks for opportunities to educate the incoming administration in Madison.
  - Minnesota Transportation Alliance Annual Member Meeting – This committee (similar to Wisconsin TDA above) convened for their annual outreach meeting and in celebration of their 125<sup>th</sup> anniversary as an advocate for transportation. The line-up was very good; including former Congressman and House Transportation and Infrastructure Committee member John Mica of Florida. His perspective on the future of federal funding in this era of partisanship was very interesting. Mainly, it is up to members like the Alliance to continually inform members of Congress and the Administration as to the unique transportation needs of any area and how it is all about economic vitality in the global marketplace – an item that may seem obvious, but tends to get lost in the discussion.



## MIC Policy Board Agenda Topics and Project Updates

December 12th, 2018 Meeting

### Duluth-Superior Metropolitan Interstate Council

- Duluth Seaway Port Authority and MNDOT Port Development Award - The Port recently received \$2.2 million from the State (for a total project cost of \$4.4 million) to expand warehouse construction on Rice's Point. Expansion is to the south of the CN Cargo connect facility (near the southeast corner of the land area) with over a 100,000 square foot fabric warehouse with three concrete truck bays.
- Connected and Automated Vehicles Workshop – MNDOT District office hosted a “Scenario Planning” ½ day workshop aimed at all levels of expertise in this subject. The MIC helped push this out to our committees. Turnout was very good. This workshop is being provided to interested parties throughout the state with many venues. Besides providing general background information, participants were split into small groups to work through a “what if” scenario. This activity proved to be very informative for members; as actions are dictated by varying levels of automation that may be in place. I plan on working with the DOT and others to have some similar type of presentation brought before the MIC committees.
- MNDOT District 1 Freight Plan – The second meeting(s) of the advisory committee/technical team were held last month. The MIC is exchanging data/information with the lead consultant group with our Truck Route Study and we will be beefing up said plan with items from them as well. The plan is aimed at targeting identifying (pre-engineering) a series of freight related projects in the District. The MIC is emphasizing inclusion of freight flows and freight needs in northwest Wisconsin and the Superior urban area in particular.
- Duluth – Letters of Support Safe Routes to School Program – I have signed off on a support letter for two submissions to the program in Minnesota; first for Lincoln Park pedestrian and ADA improvements, and second, for elementary schools across the district for improved pedestrian crossing amenities.
- Duluth – Downtown Parking Advisory Committee – Attendance as a member of the committee as it met last month. Main informational item was the new Superior Street parking kiosks and how they operate. I informed this group as to the MIC's Bayfront Traffic Control and Modeling Plan. A lot of interest here; likely impacts to off-street ramps in the downtown area for special events.
- Wisconsin State Freight Advisory Committee – Attended the recent meeting of this committee in Madison – representing the small MPOs in the state. A series of presentations were given including one on the future of intermodal facilities in the state. Also, a series of maps was provided indicating the critical urban and rural freight designated routes in the state. Within Superior, the main routes of USH 2/53 and STH 35 are noted.



## MIC Policy Board Agenda Topics and Project Updates

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### 3. 2018-2021 SUPERIOR AREA TIP AMENDMENT #22

**PROPOSED 2018-2021 SUPERIOR URBANIZED AREA  
TRANSPORTATION IMPROVEMENT PROGRAM PROJECT(S)  
AMENDMENT**

**TIP Amendment #22**

The City of Superior has requested a TIP amendment for work planned for the replacement of the bridge structure on Marina Drive, approximately 0.04 miles in length. This project will utilize STP Urban funding totaling \$228,882 available to the City of Superior through WisDOT. Replacement of the bridge structure is scheduled for CY 2022.

This federally funded project will be done in conjunction with a City of Superior locally funded project that will make roadway and pedestrian/bicycle improvements to the east/west road segments, including new curb/gutter, sidewalk, and other improvements.

**2022 Transportation Improvements Projects (Roadway)**

Jurisdiction and Project Number	Project Description		Estimated Costs & Funding Sources (Thousands)			
			Federal	State	Local	Total
WisDOT 113-18-029	Marina Drive Bridge Replacement	PE ROW CONST	\$228.9		\$105.9	334.8
Amended to TIP in December 2018	STP Urban	TOTAL	\$228.9		\$105.9	334.8

If you have any questions regarding this project, please contact me at 715-635-2197 or by email at [sjohnson@nwrpc.com](mailto:sjohnson@nwrpc.com).

### 4. DULUTH-SUPERIOR METROPOLITAN BIKEWAYS PLAN - FINAL

The Bikeways Plan sets a 25-year vision and provides guidance on how to achieve this vision in that time. The public comment period for the Draft Bikeways Plan has now concluded. All general public comments received have been reviewed and been given a response. In addition, the BPAC has reviewed the plan and recommends approval with a couple of notable changes to incorporate into the plan. At the December TAC and MIC Policy Board meetings, MIC staff will review the substantive changes recommended from the BPAC, the jurisdictional comments received as well as the public comments. MIC staff are recommending this plan for approval. The document can be viewed at the link below:

<https://dsmic.org/wp-content/uploads/2018/12/Draft-Bikeways-Plan-entire-document.pdf>

(If you run into problems with this link please copy and paste the link into your browser directly.)



## MIC Policy Board Agenda Topics and Project Updates

December 12th, 2018 Meeting

Duluth-Superior Metropolitan Interstate Council

### 5. HARBOR PLANNING UPDATE

Progress continues to be made in developing the Duluth-Superior Long Range Transportation Plan (LRTP) - Sustainable Choices 2045. The following highlight what work has been done over the past month towards completing our LRTP:

- MIC staff, with some assistance from our consultants, finished developing our MetroQuest phase 2 survey which went live on November 9. To date we have approximately 150 submittals. The survey closes December 31.
- Mike manned a table at the UW-Superior Yellowjacket Union to promote the Phase 2 survey. Ten people completed a paper copy of the survey. We also conducted another dot survey to determine people's preferences to regional transportation issue focus.
- We are planning to man a table in the Holiday Center to promote the survey.
- MIC staff worked with our consultant and reviewed the latest version of the Traffic Demand Model (TDM) and believe it has been sufficiently corrected to be useful.
- The timeline to completion of the LRTP was updated and is helping us to stay on track to be completed by the September deadline.
- First steps toward organizing the contents and chapters of the LRTP have been discussed and laid out.
- Our consultant has completed a solid draft of updated trends and projections of socio-economic, age, employment, and other data pertinent to our LRTP.

As a reminder, the public information and input workshops previously planned for November will occur later. Full partner (and possibly public) information and input workshops are tentatively planned for March or April 2019. The purpose for this delay is to wait until after the Phase 2 survey is complete and data analyzed, and to provide time to conduct required partner group and jurisdictional consultations.

### 6. 2020-2023 DULUTH AREA TIP & TIP/STIP COORDINATION

The annual TIP solicitation process for the Duluth area (Minnesota-side only) will get underway in December. Changes to this year's Duluth Area TIP application include questions in the project application regarding performance measures as well as a return to final approval of the Final TIP document in July. In addition, MIC staff will discuss the lead role MPOs play with transportation planning and programming within the urban area, the statewide TIP and STIP coordination, the potential conflict points that potentially can arise and the improvement steps being sought to alleviate these issues.

### 7. SUSTAINABLE 2045 – LRTP – PHASE 2 SURVEY

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### Duluth-Superior Metropolitan Interstate Council

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## 8. ROUNDTABLE DISCUSSION

## 9. PROJECT UPDATES

- *2018-2020 Duluth Area TIP Admin Modification*

Administrative Modification #1 - 2019-2022 Duluth Area TIP (St. Louis County)

St. Louis County has requested that the FY 2019 Maple Grove Road Project (# SP 069-606-025) be changed from a mill and overlay to a full depth reclamation, including adding turn lanes and sidewalk. There is a slight decrease in the length of this project and an increase in the project total cost from \$2.9 million to \$3.9 million. The increase costs will be paid with St. Louis County funds. This change is noted below.

RED are proposed deletions from the original project listing. Black are proposed changes/additions.

Project	Description	Est. Length (Miles)	Year	Federal	State/Local	Total
069-606-025	CSAH 6, Maple Grove Rd, from 800 feet east of CSAH 13, Midway Rd to Westberg Rd, <del>bit resurfacing and intersection improvements</del> full depth reclamation/full depth pavement removal, bit surfacing, curb & gutter, turn lanes & sidewalk.	<del>4.37</del> 3.50	2019	\$1,600,000 (STBGP)	<del>\$1,300,000</del> \$2,300,000	<del>\$2,900,000</del> \$3,900,000



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- *MIC Freight Model*

Last month, I had a meeting with the staff heading up this work (SRF Consulting) in Madison. I was able to get a 'first hand' account of the work item directly from the staff level experts putting this technical analysis together. A large volume of truck counts across the MIC area was needed to make this model work properly for scenarios that we intend to apply to it. During the first quarter of 2019, the MIC should have this product and be set to work with the DOTs and the local levels of government to test its forecasting potential.

- *Truck Route Study*

The MIC is finalizing the Duluth-Superior Area Truck Route Study (TRS) update report. A draft is currently being written. The TRS Committee met for what is expected to be the final time, to review significant portions of the DRAFT Update Report, including recommendations, proposed truck route additions, maps, and regulations. A final Update Report is scheduled to be presented to the TAC and MIC Board members a couple of weeks prior to the January meetings to facilitate review, discussion, and asking for approval at those meetings. As mentioned before, a final TRS GIS has been built and will remain useful for future use.

- *I35/Bayfront Area Traffic Circulation Modeling and Special Event Traffic Control Plan*

The project continues to move forward at a fast pace. On November 7, Alliant Engineering consultant Nick VanGunst met with a large group of Bayfront- and DECC-area stakeholders to review the Existing Conditions report and to develop specific steps to be taken to address traffic management this holiday season. Meeting participants provided event data, identified issues and discussed interim solutions for the coming holiday season. Recommendations for short-term management strategies include:

- Improvements to wayfinding for alternate parking locations on Garfield Ave and Michigan Street
- Improvements to pedestrian wayfinding across 5th Avenue W and skywalk and defined crossing points
- Promotion of existing DTA bus services with connection to Skywalk
- Improvements to signal timing at 5th Ave W off I-35
- Remote parking and shuttle services
- Communication strategies via websites and media notifications
- Use of MnDOT's Dynamic Message Signs
- Preferred/reserved parking strategy, premium pricing

Traffic observations will be conducted in the Bayfront area during the weekend of November 30. The next stakeholder meeting, to review and finalize the Traffic Control Plan, is scheduled for January 17, 2019. Implementation can begin by project stakeholders for events beginning Summer 2019.



## MIC Policy Board Agenda Topics and Project Updates

December 12th, 2018 Meeting

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### Duluth-Superior Metropolitan Interstate Council

After the short-term recommendations in the Traffic Control Plan are completed and delivered, the consultant will be working through the winter with MIC staff and a technical committee (MnDOT, City of Duluth and Alliant engineers) to select modeling scenarios, review modeling results and develop the long-term infrastructure recommendations.

All work needs to be completed by May 31, 2019, but the project is on track to be delivered in March. A public meeting will be held late that month to present the final plan in its entirety.

- *BPAC Update*

The BPAC held two meetings in November to review and discuss the draft Duluth-Superior Bikeways Plan. At the end of the 2<sup>nd</sup> meeting, the BPAC recommended approval of the Bikeways Plan with some notable additions, including adding to the “Important Note” language on the critical importance of all jurisdictions working on improving the bikeway system, as if one part of the system does not get developed, then the system as a whole is negatively impacted. Additional notable changes include, adding “seasonal and/or non-paved bikeway” type to the map and extending the “Future Bike Facility” type on Superior Street from 12<sup>th</sup> Ave East to 44<sup>th</sup> Ave East. The BPAC also put together the schedule and agenda topics for 2019 as well as made small modifications to the meeting dates and times.