



Transportation Advisory Committee
 September 18, 2018 Meeting Summary
 ARDC, Duluth, MN

Meeting Location	WisDOT	
Note Taker(s)	Barb Peterson	
Members Present		
Committee Chair	Todd Janigo	City of Superior
	David Bolf	City of Hermantown
	Jim Foldesi	St. Louis County Engineering
	Jason Jackman	Douglas County
	Chris Lee	City of Duluth Planning
Committee Vice-Chair	John McDonald	MnDOT District 1
	Shawna Mullen	Active Transportation/Zeitgeist Arts
	Cari Pedersen	City of Duluth
	Phil Pumphrey	DTA
	Dena Ryan	WisDOT NW Region
	Cindy Voigt	City of Duluth Engineering
	Tom Werner	Duluth Airport Authority
Members Absent		* Excused Absence
	Bryan Anderson	MnDOT District 1
	Mark Casey	City of Proctor
	Deb DeLuca	Duluth Seaway Port Authority
<i>alternate</i>	Jeff Emerson	WisDOT
<i>alternate</i>	Rod Fournier	DTA
<i>alternate</i>	Matt Hemmila	St Louis County
	Jenn Moses	City of Duluth Planning
<i>alternate</i>	John Mulder	City of Hermantown
	Cari Pedersen	City of Duluth
	Jason Serck	City of Superior
	vacant	MN DEED Office
Others Present		
	James Gittemeier	MIC Principal Planner
	Chris Belden	MIC Planner
	Mike Casey	Friends of Western Duluth Parks & Trails
	Jason DiPiazza	MSA
	Jim Heilig	DTA
	Barb Peterson	MIC Admin Asst
	Bobbi Retzlaff	MnDOT Central Office
	Mike Wenholz	MIC Sr Planner



Transportation Advisory Committee
September 18, 2018 Meeting Summary
ARDC, Duluth, MN

1. Introductions

Chair Todd Janigo called the meeting to order at 1:37 pm. All meeting attendees introduced themselves.

2. Committee Business

- **Meeting Summary of 8.15.18** Chair Janigo asked for any changes or corrections to meeting summaries. Hearing no other objections, he asked for a motion to approve.

Motion Discussion and Vote	Jim Foldesi/John McDonald moved to approve the 8.15.18 meeting summary as presented. There was no discussion and the motion was approved unanimously.
-----------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------

- **Directors Report**

Ron gave a brief overview of a couple of upcoming projects the MIC could offer some assistance:

- Rice Lake Rd Round-a-Bout
- MN District 1 Freight Plan

He also noted that Essentia is doing some modeling work for the Medical District to help with their upcoming expansion.

3. Transit Asset Management – Review for Approval

Chris briefly reviewed the targets in the table below stating that the DTA has produced its own table versus just adopting the state's recommendations. This approval is the same for both MN and WI.

Asset	4-Year Target
Rolling Stock	<10% of active Fixed Route vehicles and <20% of Paratransit vehicles have reached their useful life.
Equipment	<35% of equipment (i.e. service vehicles) have reached their useful life.
Parking/Pedestrian Facility	<10% of parking/pedestrian facilities have a condition rating below 3 based on FTA's TERM scale.
Administrative/Maintenance Facility	<20% of facility elements within the Administrative & Maintenance Facility have a condition rating below 3.

Motion Discussion and Vote	Phil Pumphrey/Cari Pedersen moved to approve the MN & WI Transit Asset Management targets set by the DTA. There was no discussion; the motion was approved unanimously.
-----------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------



Transportation Advisory Committee
September 18, 2018 Meeting Summary
ARDC, Duluth, MN

4. 2019 WI Map-21 Safety Measure Targets, Sheldon Johnson

Sheldon quickly explained that a few months ago the Safety Measure Targets were approved for 2018; this is now the approval for the new targets set for 2019. The table shows targets which are just that – they are not goals. These targets are set by FHWA.

Motion Discussion and Vote	Cindy Voigt/Phil Pumphrey moved to approve the 2019 WI Map-21 Safety Measure Targets. There was no discussion and the motion was approved unanimously.
-----------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------

5. 2019 MN Map-21 Safety Measure Targets, Chris Belden

Chris shared that the tables are the same except for the specific data to each state. There is also the option to develop our own for the area however the specific data is had to acquire at this time.

Jim Foldesi stated that there was a tool that was available but unfortunately the tool is under an upgrade and not available.

Motion Discussion and Vote	Jim Foldesi/David Bolf moved to approve the 2019 MN Map-21 Safety Measure Targets. There was no discussion and the motion was approved unanimously.
-----------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------

6. 2019 Duluth-Superior MIC Work Program, Ron Chicka

Ron explained that not all of the budget info was included in the 2019 Work Program that was sent out in the packet. The budget sheets will be sent in the next several days. There are two projects being added to the overall work; one being the Rice Lake Rd Round-a-bout which will be added to the “Roadway” section and the Bayfront project which will be described in more detail in item #10 being added to the “Administration” section.

Motion Discussion and Vote	David Bolf/Jim Foldesi moved to approve the 2019 Duluth-Superior MIC Work Program. There was no discussion and the motion was approved unanimously.
-----------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------

7. 2019-2022 Duluth Area TIP – FINAL

Chris reviewed the timeline and then pointed out the yearly project list that were passed out. He noted the 4 written comments that were received during the 30 day comment period.

*Mike Casey, Friends of Western Duluth Parks & Trails committee read a statement of their rejection of their support to Project ID 118-090-019 MN 146** Cross City Trail Phase III, From Duluth Zoo To Munger Trail, Construct Trail. This can be found in the comment section of the 2019-2022 Duluth Area TIP since it was received by email as well. The objection of this project is that it is a spur trail and not part of the backbone of the Cross City Trail as described in the Mini Master Plan.*



Transportation Advisory Committee
September 18, 2018 Meeting Summary
ARDC, Duluth, MN

Chris stated that these comments are included in the TIP and with no further discussion he asked for approval.

Motion Discussion and Vote	John McDonald/David Bolf moved to approve the 2019 Duluth-Superior MIC Work Program. There was no discussion and the motion was approved unanimously.
-----------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------

8. 2018-2022 Superior Area TIP Amendment #20 & 21

Sheldon very briefly described that Amendment #20 was another flood related project and that Amendment #21 was the Transit Asset Management that was approved earlier in the meeting.

Motion Discussion and Vote	Jason Jackman/Dena Ryan moved to approve Amendments #20 & 21 to the 2018-2022 Superior Area TIP. There was no discussion and the motion was approved unanimously.
-----------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------

9. Duluth-Superior Metropolitan Bike Ways Plan

James introduced a new tool he would like to incorporate in the Bike Ways Plan borrowing the idea of a Functional Classification Network.

He described it as follows:

Planning Tool:

1. Bikeway types are consistent with how bicyclists are anticipated to use the corridor.
2. Appropriate facility types meet the larger transportation context.
3. Guide on land use, roadway maintenance, enforcement policies.

Functional Classification and Facility Type

- Motor Vehicle Traffic Volume
- Motor Vehicle Traffic Speed
- Level of Anticipated Bicycle Use
- Importance of route – bridging a gap, connecting to major destination
- Arterial Bikeway or Major or Tier 1
 - Backbone of the network
 - Longer distance bicycle trips
 - Primary connections to major destinations and trip generators
 - Primary connections across major barriers (highways, streams, terrain, etc)
- Collector Bikeway or Minor or Tier 2
 - Neighborhood level connectivity
- Local Bikeway or Tier 3
 - Not marked on maps
 - Direct access
 - No additional work is need on the street.



Transportation Advisory Committee September 18, 2018 Meeting Summary ARDC, Duluth, MN

Jim Foldesi commented that he liked this concept and it would be very helpful when a project is being considered this would give some direction when considering bikeways.

James stated that the plan itself will be ready for comments and distributed as part of the meeting packet for October and would be an approval item at the December meeting.

10. Bayfront Area Traffic Circulation Modeling & Traffic Control Plan

Ron gave a brief overview of the project and those involved. There is currently an RFP out for bid which closed September 10th with 4 proposals being received. Project funding being provided for by MnDOT Dist 1, City of Duluth and the Duluth Seaway Port Authority in the total amount of \$63,000. This project is looking at the issues of special event traffic control, i.e. Bentleyville/UMD Hockey and DECC events all scheduled together the issues that come with the dangerous traffic backups.

11. Round Table

12. Project Updates

- **2018-2021 TIP Modification #7**
Chris briefly described the change to Project #TRF-0016-18T as found in the mtg packet
- **Sustainable 2045 LRTP Update**
see meeting packet for details
- **Truck Route Study**
see meeting packet for details

13. Adjourn

With no further agenda items, discussions or announcements, Chair Janigo adjourned the meeting at 3:25 pm.