



MIC Policy Board
January 17, 2018
Meeting Summary

Meeting Location	Vintage Italian Pizza, Superior, WI	
Note Taker(s)	Barb Peterson	
Members Present		
WI Co-Chair	Nick Baker	Douglas County Board of Supervisors
MN Co-Chair	Frank Jewell	St Louis County Board
	Broc Allen	Douglas County Suburban Townships
	Ed Anderson	City of Superior – Citizen Rep
	Warren Bender	City of Superior Common Council
	Wayne Boucher	City of Hermantown
	Mike Casey	DTA Board Representative
	Pete Clark	Douglas County Board of Supervisors
	Earl Elde	St. Louis County Suburban Townships
	Rosemary Lear	Douglas County Board of Supervisors
	Dan Olson	Superior Common Council
	Sam Pomush	Douglas County Board of Supervisors
	Bob Quade	City of Rice Lake
	Barb Russ	Duluth City Council
	Jenny VanSickle	City of Superior Common Council
Members Absent		* Excused Absence
	Noah Hobbs	Duluth City Council
	Phil Larson	City of Proctor
	Dave Montgomery	City of Duluth
alternate	Gary Nowak	City of Proctor
alternate	Beth Olson	St Louis County Board
alternate	Wayne Nelson	Duluth Transit Authority
alternate	John Werner	City of Rice Lake
Others Present		
	Chris Belden	MIC Planner
	Ron Chicka	MIC Director
	James Gittemeier	MIC Principal Planner
	Sheldon Johnson	MIC Deputy Director
	Barb Peterson	MIC Administrative Assistant



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January 17, 2018
Meeting Summary

1. Introductions

Chair Nick Baker called the meeting to order at 6:30pm. All meeting attendees introduced themselves.

2. Committee Business

Meeting Summary – 12.12.17 (for approval)

Motion Discussion and Vote	Ed Anderson/Sam Pomush moved to approve the 12.12.17 meeting summary as presented. There was no discussion and the motion was approved unanimously.
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MOU for Performance Based Planning (MnDOT, DTA, MIC)

Mike Wenzholz briefly described that the purpose of this MOU is to support a performance-based approach to transportation planning and programming as specified in the rules and regs. It also states that MnDOT, DTA and the MPO (MIC) will work cooperatively towards performance-based planning.

Motion Discussion and Vote	Broc Allen/Pete Clark moved to accept and agree to work cooperatively between MnDOT, DTA and MIC supporting performance-based planning and programming. There was no discussion and the motion was approved unanimously.
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MIC Director Report: (Please see meeting agenda descriptions)

Ron quickly reviewed the items included in the agenda item descriptions, touching on the grant awards for the signal at the base of Spirit Mtn on Grand Ave and Warwick St and the award for the Waseca Industrial Rd extension project.

3. Guest Speaker: Mayor Jim Paine

Mayor Paine discussed his vision for transportation in Superior. He highlighted that he walks to all of his various meetings and appointments throughout Superior. He feels that vehicles are a detriment and a deadly form of transportation and that parking is a waste of valuable resources.

4. 2018-2021 Superior Area TIP Amendments #1 - 3, Sheldon Johnson

Sheldon quickly reviewed the highlights of the 3 amendments included in the meeting packet.

- Amendment 1 covers the continuation of the voucher system administered by North Country Independent Living Center which provides individuals with disabilities who are experiencing a transportation barrier a means of traveling to work, school, shopping, and other events.
- Amendment 2 covers the ability to operate a mobility management program funding staff member who coordinate rides for the region's population seniors and individuals with disabilities, and also work to expand their service, provide outreach and information of transportation options to



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residents, and work to coordinate rides with other providers.

- Amendment 3 enables the Challenge Center to replace a current fleet vehicle with a new Metro Lite Minibus (gas) with seating for 7 ambulatory & 2 non-ambulatory passengers.

With no questions he asked for a motion to approve.

Motion Discussion and Vote	Dan Olson/Ed Anderson moved to approve amendments 1 -3 to the 2018-2021 Superior TIP as presented. There was no discussion and the motion was approved unanimously.
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5. 2018-2021 Duluth Area TIP Amendment #3, Chris Belden

Chris shared that the Duluth Port Authority was awarded federal funding via the MN Highway Freight Program for an expansion of the Duluth Intermodal Terminal which includes extending the freight rail tracks an additional 2,500 feet for intermodal well-car loading and unloading; paving approximately six acres of terminal space to provide a more stable footing for stacking of containers and more efficient maintenance and snow removal activities; construct a check-in gate for trucks; and address storm water management, security fencing, and lighting.

Ed Anderson commented that he was very supportive of the container shipping but regrets that Superior didn't do it first.

With no questions or comments Chris asked for approval.

Motion Discussion and Vote	Ed Anderson/Broc Allen moved to approve the 2018-2021 Duluth Area TIP Amendment #3. There was no discussion and the motion was approved unanimously.
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6. 2018 Update of the Public Involvement Plan, Rondi Watson

Rondi briefly reviewed the changes from the 2013 version and why these changes needed to be made. Some of these changes included:

- update language from most recent transportation bill
- new stakeholder requirements
- precede the 2045 update of the MIC's LRTP
- added a "Strategy Worksheet" in the Staff Guide section
- Tourism industry
- Reduction of risk of natural disasters
- Intercity bus operators
- Employer-based commuting programs

After answering a few questions Rondi asked for a motion to approve the updated PIP.

Motion Discussion and Vote	Frank Jewell/Rosemary Lear moved to approve the 2018 Update of the MIC's Public Involvement Plan. There was no discussion and the motion was approved unanimously.
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7. NHS Intermodal Connector Revisions, *Mike Wenholz*

Mike proposed that the following segments be included as NHS Intermodal Connectors:

- N 3rd Avenue West adjacent to DTC
- W Michigan Street adjacent to DTC
- N 2nd Avenue West adjacent to DTC
- Entire segment of Helberg Drive on Rice's Point

Mike also noted that MnDOT has already given their support to these revisions. After reviewing the maps and the segments themselves Mike asked for a motion to approve these revisions.

Motion Discussion and Vote	
	Ed Anderson/Earl Elde moved to approve the additions to the NHS Intermodal Connector system. There was no discussion and the motion was approved unanimously.

8. MIC Resolution Adopting MnDOT's Safety Performance Measures, *Mike Wenholz*

Mike explained that according to Federal law they have identified 5 safety performance measures for all public roads. Each state and MPO must establish the targets for each as well. The MPO can either adopt the State targets or establish their own. The first performance measure is safety and MnDOT has set its targets as follows:

- # of Traffic Fatalities = 375
- Rate of Traffic Fatalities = 0.62 per 100 million VMT
- # of Serious Injuries = 1935
- Rate of Serious Injuries = 3.19 per 100 million VMT
- # of Non-Motorized Fatalities & Serious Injuries = 348

Mike then explained that by adopting the MnDOT targets the MIC would not have to spend the resources to establish their own which would be very time consuming. The other advantage is that MnDOT will be responsible for the federal reporting.

After some discussion Mike asked for a motion for the MIC to adopt the targets set by MnDOT.

Motion Discussion and Vote	
	Ed Anderson/Sam Pomush moved to approve the adoption of the MnDOT Safety Performance Measure Targets. There was no further discussion and the motion was approved by a vote of 14 in favor and 1 opposed. The motion carried.

9. Harbor Planning Review, *Mike Wenholz*

Mike gave a brief overview of the presentations included in the agenda of the Dec 6th HTAC meeting. This included and update of the progress of the implementation plan of the of the Port Land Use Plan recommendations; progress on an effort for the safety of recreational users of the harbor vs the shipping vessels; and water trails for the St Louis River.



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10. Roundtable Discussion

- Mike Casey stated that the City of Duluth needs to work at being more transparent with stakeholder involvement during the entire planning process.
- Comments concerning shut down of a portion of Midway Rd and Maple Grove as the round-about is constructed.
- There was a brief discussion concerning moving the next MIC meeting being moved to 2/14 due to Superior Days in Madison.

11. Project Updates – (please see agenda item descriptions included in the meeting materials)

- 2018-2019 Duluth Area TIP Administrative Modification #2, *C Belden*
- TIP Solicitation for 2019-2022 Duluth Area TIP, *Chris Belden*
- Twin Ports Freight Model, *Ron Chicka*
- MIC Area Wide Bike Plan, *James Gittemeier*

Each of these updates was very briefly touched on. Please see the agenda item descriptions included in the meeting packet for more detail.

12. Adjournment

With no further agenda items, discussions or announcements, Chair Baker adjourned the meeting at 8:12 pm.



MIC Policy Board
February 21, 2018
Meeting Summary

Meeting Location	Holiday Inn Downtown Duluth	
Note Taker(s)	Barb Peterson	
Members Present		
WI Co-Chair	Nick Baker	Douglas County Board of Supervisors
MN Co-Chair	Frank Jewell	St Louis County Board
	Broc Allen	Douglas County Suburban Townships
	Ed Anderson	City of Superior – Citizen Rep
	Pete Clark	Douglas County Board of Supervisors
	Earl Elde	St. Louis County Suburban Townships
	Rosemary Lear	Douglas County Board of Supervisors
	Bob Quade	City of Rice Lake
	Barb Russ	Duluth City Council
Members Absent		* Excused Absence
	Warren Bender	City of Superior Common Council
	Wayne Boucher	City of Hermantown
	Mike Casey	DTA Board Representative
	Noah Hobbs	Duluth City Council
	Phil Larson	City of Proctor
	Dave Montgomery	City of Duluth
alternate	Gary Nowak	City of Proctor
alternate	Beth Olson	St Louis County Board
	Dan Olson	Superior Common Council
alternate	Wayne Nelson	Duluth Transit Authority
	Sam Pomush	Douglas County Board of Supervisors
	Jenny VanSickle	City of Superior Common Council
alternate	John Werner	City of Rice Lake
Others Present		
	Chris Belden	MIC Planner
	Ron Chicka	MIC Director
	Jason Dipiazza	MSA
	James Gittemeier	MIC Principal Planner
	Barb Peterson	MIC Admin Asst
	Mike Wenzholz	MIC Senior Planner



1. Introductions

Chair Frank Jewell called the meeting to order at 6:35 pm. All meeting attendees introduced themselves.

2. Committee Business

- **Meeting Summary of 1.17.18** with not enough Policy Board members present Chair Jewell postponed the approval of this meeting summary until March meeting.

- **Directors Report**

Ron very briefly reviewed the items included in the meeting packet. He also stated that he would be in Washington DC in March meeting with congressional staff and he has also been asked to sit on a stakeholder committee for the Twin Ports Interchange.

Guest Speaker: Keith Hamre, City of Duluth, Director, Planning & Construction Services

- **City of Duluth Comprehensive Plan**

Keith began by stating that the 14 governing principles that have been adopted and will be included throughout the 7 chapters in the final plan. The chapters will be:

- Transportation
- Economic Development
- Open Space
- Housing
- Energy & Conservation
- General Development

The city is looking to keep the public apprised of the progress being made along the way to implement the plan. Hopefully making the workings of the city more transparent.

As an example of this implementation - under Principle #4-Support economic growth sectors – the city is looking for ways to better connect Canal Park to the downtown. They are currently working on 2 different methods.

The discussion went on to say that there are 6 policies found under the heading of Transportation. They include:

- **Policy 1:** Improve street conditions to function better for everyone.
- **Policy 2:** Reduce infrastructure costs through innovation and wholesale design change.
- **Policy 3:** Add to the transportation network by systematically enhancing multi-modal options
- **Policy 4:** Improve system condition and connections in and between downtown and Canal Park.
- **Policy 6:** Protect and enhance regional transportation networks, especially for purposes of expanding opportunities for movement of freight.

Each policy has several strategies and the city is working towards determining which 1 or maybe 2 will work best. He also praised the younger staff members with the knowledge of Social Media to help in letting people know what is going on.

Keith expressed that the intention is for the final draft to be presented to the City Council for approval in March 2018.



There was a brief discussion concerning reconsidering bike lanes on Superior St during the rebuild but also raising the visibility of bikes and pedestrians during the engineering/design phase when rebuilding streets.

3. 2018 – 2021 Superior Area TIP Amendment #4-6, Dena Ryan

These amendments cover the process of installing a traffic signal at the intersection of Tower & Central Ave. (STH 35 & STH 105). Amendment 4 (2018) covers the engineering portion, Amendment 5 (2019) covers the materials ordered for the project and Amendment 6 (2020) in actual installation of the signal itself. Upgrades of the rail crossing signals will also be made.

With the absence of a quorum a special phone in meeting will be scheduled for next Tuesday, 2/27 @ 4 pm. Details will be sent out in a meeting request.

4. MIC Resolution Adopting WisDOT Safety Performance Measure Targets, Ron Chicka

Ron explained that these were very similar to the MnDOT ones presented last month. The difference is the averages for each of the categories.

This item will also be voted on at the special phone in meeting mentioned above.

5. MIC Area Truck Route Study Update, Mike Wenholz

Mike stated that the MIC has been working on creating a GIS interactive map together which would include truck routes; low bridges; and short turning radiuses to mention a few.

The survey will be going out this afternoon to the truck companies and other stakeholders. It can be found on the dsmic website.

It was suggested to include those companies with heavy construction equipment and materials.

6. 2019-2022 TIP Applications, Ron Chicka

Ron quickly reviewed the projects that were submitted for 2022. This list was included in the meeting materials packet sent out last week. He stated that these would be coming back in March for approval to forward them onto the ATP for final consideration.

7. Roundtable Discussion



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8. Project Updates – (please see agenda item descriptions included in the meeting materials)

- SRTS/Congdon, *James Gittemeier*

- MIC Area Wide Bike Plan, *James Gittemeier*

9. Adjournment

With no further agenda items, discussions or announcements, Chair Jewell adjourned the meeting at 8:00 pm.



MIC Policy Board
February 27, 2018
Phone-In Meeting Summary

Meeting Location	Phone-in Meeting	
Note Taker(s)	Barb Peterson	
Members Present		
	Broc Allen	Douglas County Suburban Townships
	Ed Anderson	City of Superior – Citizen Rep
	Wayne Boucher	City of Hermantown
	Pete Clark	Douglas County Board of Supervisors
Chair Pro-tem	Earl Elde	St. Louis County Suburban Townships
	Rosemary Lear	Douglas County Board of Supervisors
	Dave Montgomery	City of Duluth
	Sam Pomush	Douglas County Board of Supervisors
	Bob Quade	City of Rice Lake
	Barb Russ	Duluth City Council
Members Absent		* Excused Absence
	Warren Bender	City of Superior Common Council
	Mike Casey	DTA Board Representative
	Noah Hobbs	Duluth City Council
	Phil Larson	City of Proctor
alternate	Gary Nowak	City of Proctor
alternate	Beth Olson	St Louis County Board
	Dan Olson	Superior Common Council
alternate	Wayne Nelson	Duluth Transit Authority
	Jenny VanSickle	City of Superior Common Council
alternate	John Werner	City of Rice Lake
Others Present		
	Ron Chicka	MIC Director
	Barb Peterson	MIC Admin Asst

1. Introductions

Pro tem Chair Earl Elde called the meeting to order at 4:04 pm. A roll call was done by Ron Chicka.

2. 2018 – 2021 Superior Area TIP Amendment #4-6, Ron Chicka

Ron very briefly described the sequence of steps (Amendments 4 – 6) for the installation of a traffic signal at Tower & Central in Superior.

Motion Discussion and Vote	Ed Anderson/Sam Pomush moved to approve the 2018-2021 Superior Area TIP Amendment #4-6. There was no discussion and the motion was approved unanimously.
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3. MIC Resolution Adopting WisDOT Safety Performance Measure Targets, *Ron Chicka*

Ron quickly explained that these Safety Performance Measures Targets were very similar to those for MN last month. The only difference was the quantifiers for each of the targets.

Motion Discussion and Vote	Sam Pomush/Ed Anderson moved to approve the adoption of the WisDOT Safety Performance Measure Targets. There was no discussion and the motion was approved unanimously.
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4. Adjournment

With no further agenda items, discussions or announcements, Chair Pro Tem Elde adjourned the meeting at 4:08 pm.