



## MEETING NOTICE

### DULUTH-SUPERIOR MIC POLICY BOARD

Wednesday, January 17, 2018 6:30 pm

Vintage Italian Pizza (VIP)

Superior, WI

#### GUEST SPEAKER:

**Jim Paine, City of Superior Mayor**

#### Items for Approval:

- Meeting Summary of 12.12.17
- MIC Resolution Adopting MnDOT Safety Performance Measure Targets
- NHS Intermodal Connector Revisions

#### Items for Approval with Opportunity for Public Comment:

- 2018-2021 Superior Area TIP Amendment #1-3
- 2018-2020 Duluth Area TIP Amendment #3
- 2018 Update Public Involvement Plan

#### Items for Presentation / Discussion / Information

- Director's Report
- Project Updates

#### Attendance / Meeting Quorum

If you are NOT able to attend, or expect to arrive late to the meeting, **please contact Barb Peterson at [bpeterson@ardc.org](mailto:bpeterson@ardc.org) or 218-529-7541** to ensure a quorum will be present for voting items on the agenda.

#### Driving Directions & Parking Information

See map on reverse. This facility is ADA accessible.

This facility is near a DTA bus route.

#### Duluth-Superior Metropolitan Interstate Council

*Duluth and Superior Urban Area Communities Cooperating in Planning and Development through a Joint Venture of the Arrowhead Regional Development Commission and the Northwest Regional Planning Commission*

221 West First Street • Duluth, MN 55802 • 218/529-7541 • Fax 218/529-7592 • [www.dsmic.org](http://www.dsmic.org)

Vintage Italian Pizza  
1201 Tower Ave  
Superior, WI  
715.392.5555





# Duluth-Superior Metropolitan Interstate Council - Policy Board

Wednesday, January 17, 2018 6:30 pm  
Vintage Italian Pizza, Superior, WI  
**MEETING AGENDA**

## Minnesota Members

- City of Duluth**  
Barb Russ  
Noah Hobbs
- City of Duluth  
Citizen Rep**  
David Montgomery
- City of Hermantown**  
Wayne Boucher
- City of Proctor**  
Phil Larson
- City of Rice Lake**  
Bob Quade
- Duluth Transit Authority**  
Mike Casey  
Wayne Nelson (*Alternate*)
- St. Louis County**  
Frank Jewell  
*MN Co-Chair*
- St. Louis County  
Suburban Townships**  
Earl Elde

## Wisconsin Members

- City of Superior**  
Warren Bender  
Dan Olson  
Jenny VanSickle
- City of Superior  
Citizen Rep**  
Ed Anderson
- Douglas County**  
Nick Baker  
*WI Co-Chair*  
Rosemary L. Lear  
Sam Pomush  
Pete Clark
- Douglas County  
Suburban Townships**  
Broc Allen

<b>1. Introductions / Agenda Review</b>	
<b>2. Committee Business</b>	
<ul style="list-style-type: none"> <li>• Meeting Summary of 12.13.17 (for approval)</li> <li>• MOU for Performance Based Planning</li> <li>• Director's Report</li> </ul>	10 min
<b>3. Guest Speaker:</b>	
<ul style="list-style-type: none"> <li>• <b>Jim Paine, City of Superior Mayor</b></li> </ul>	20 min
<b>4. 2018-2021 Superior Area TIP Amendment #1</b>	
<ul style="list-style-type: none"> <li>• <i>Review for Approval w/opportunity for public comment, Sheldon Johnson</i></li> </ul>	10 min
<b>5. 2018-2021 Duluth Area TIP Amendment #3</b>	
<ul style="list-style-type: none"> <li>• <i>Review for Approval w/opportunity for public comment, Chris Belden</i></li> </ul>	10 min
<b>6. 2018 Update of the Public Involvement Plan</b>	
<ul style="list-style-type: none"> <li>• <i>Review for Approval w/opportunity for public comment, Rondi Watson</i></li> </ul>	10 min
<b>7. NHS Intermodal Connector Revisions Approval</b>	
<ul style="list-style-type: none"> <li>• <i>Review for Approval, Mike Wenzholz</i></li> </ul>	5 min
<b>8. MIC Resolution Adopting MnDOT Safety Performance Measure Targets</b>	
<ul style="list-style-type: none"> <li>• <i>Review for Approval, Mike Wenzholz</i></li> </ul>	10 min
<b>9. Harbor Planning Review</b>	
<ul style="list-style-type: none"> <li>• <i>Presentation and Discussion, Mike Wenzholz</i></li> </ul>	10 min
<b>10. Roundtable Discussion</b>	
<b>11. Project Updates</b>	
<ul style="list-style-type: none"> <li>• Long-Range Transportation Plan, <i>Mike Wenzholz</i></li> <li>• 2018-2019 Duluth Area TIP Administrative Modification #2, <i>C Belden</i></li> <li>• TIP Solicitation for 2019-2022 Duluth Area TIP, <i>Chris Belden</i></li> <li>• Twin Ports Freight Model, <i>Ron Chicka</i></li> <li>• MIC Area Wide Bike Plan, <i>James Gittemeier</i></li> </ul>	10 min

### *Upcoming Meetings*

Wednesday, February 21, 2018  
Holiday Inn Downtown  
Duluth, MN  
6:30 pm



## Policy Board Agenda Topics and Project Updates

January 17, 2018 Meeting

### Duluth-Superior Metropolitan Interstate Council

*\* = Approval Item*

- 1. INTRODUCTIONS / AGENDA REVIEW**
- 2. COMMITTEE BUSINESS**
  - Meeting Summary of 12.12.17 (will be provided by weeks end)
  - MOU for Performance Based Planning (see attached)
  - MIC Director's Report
- 3. GUEST SPEAKER: Jim Paine, City of Superior Mayor**
- 4. 2018 – 2021 SUPERIOR AREA TIP AMENDMENT #1 – 3, Sheldon Johnson**

### PROPOSED 2018-2021 SUPERIOR URBANIZED AREA TRANSPORTATION IMPROVEMENT PROGRAM PROJECT(S) AMENDMENT

#### TIP AMENDMENT #1

This project enables North Country Independent Living Center (NCIL) the ability to continue their transportation vouchers program to eligible clients throughout (eight county areas including; Ashland, Bayfield, Burnett, Douglas, Iron, Price, Sawyer, and Washburn) northern Wisconsin. In the past, NCIL's voucher program anticipated providing 100 consumers with 5900 trips, totaling 125,000 miles. The project provides individuals with disabilities who are experiencing a transportation barrier a means of traveling to work, school, shopping, and other events. The vouchers are used to reimburse friends, neighbors and other volunteers who use their own vehicle for transporting disabled individuals. Federal funds for this project are made available through the Section 5310 (Enhanced Mobility for Seniors and Individuals with Disabilities) Program administered by WisDOT. The project will span January 1, 2018 - December 31, 2018.

#### 2018 Transportation Improvements Projects (Section 5310)

Jurisdiction and Project Number	Project Description		Estimated Costs & Funding Sources			
			Federal	State	Local	Total
North Country Independent Living 113-18-010  Amended to TIP in January 2018	Funding of a Voucher Program for individuals with disabilities and others experiencing transportation barriers in 8 NW Counties.	Voucher Program	137,411		229,019	366,430
		TOTAL	137,411		229,019	366,430



**TIP AMENDMENT #2**

This project enables North Country Independent Living Center (NCIL) the ability to operate a mobility management program funding staff members who coordinate rides for the region’s population seniors and individuals with disabilities, and also work to expand their service, provide outreach and information of transportation options to residents, and work to coordinate rides with other providers. Federal funds for this project are made available through the Section 5310 (Enhanced Mobility for Seniors and Individuals with Disabilities) Program administered by WisDOT. The project will span January 1, 2018 - December 31, 2018.

2018 Transportation Improvements Projects (Section 5310)

Jurisdiction and Project Number	Project Description		Estimated Costs & Funding Sources			
			Federal	State	Local	Total
North Country Independent Living	Funding a mobility manager within NCIL					
113-18-011		Mobility Manager	25,611		6,500	32,111
Amended to TIP in January 2018		TOTAL	25,611		6,500	32,111

**TIP AMENDMENT #3**

This project enables the Challenge Center to replace a current fleet vehicle with a new Metro Lite Minibus (gas) with seating for 7 ambulatory & 2 non-ambulatory passengers. Federal funds for this project are made available through the Section 5310 (Enhanced Mobility for Seniors and Individuals with Disabilities) Program administered by WisDOT.

2018 Transportation Improvements Projects (Section 5310)

Jurisdiction and Project Number	Project Description		Estimated Costs & Funding Sources			
			Federal	State	Local	Total
Challenge Center, Inc.	Minibus Replacement					
113-18-012	Vehicle Purchase 9 passenger (7 seats ambulatory and 2 seats non-ambulatory)	Vehicle Purchase	44,000		11,000	55,000
Amended to TIP in January 2018		TOTAL	44,000		11,000	55,000

If you have any questions regarding this project, please contact me at 715-635-2197 or by email at [sjohnson@nwrpc.com](mailto:sjohnson@nwrpc.com).



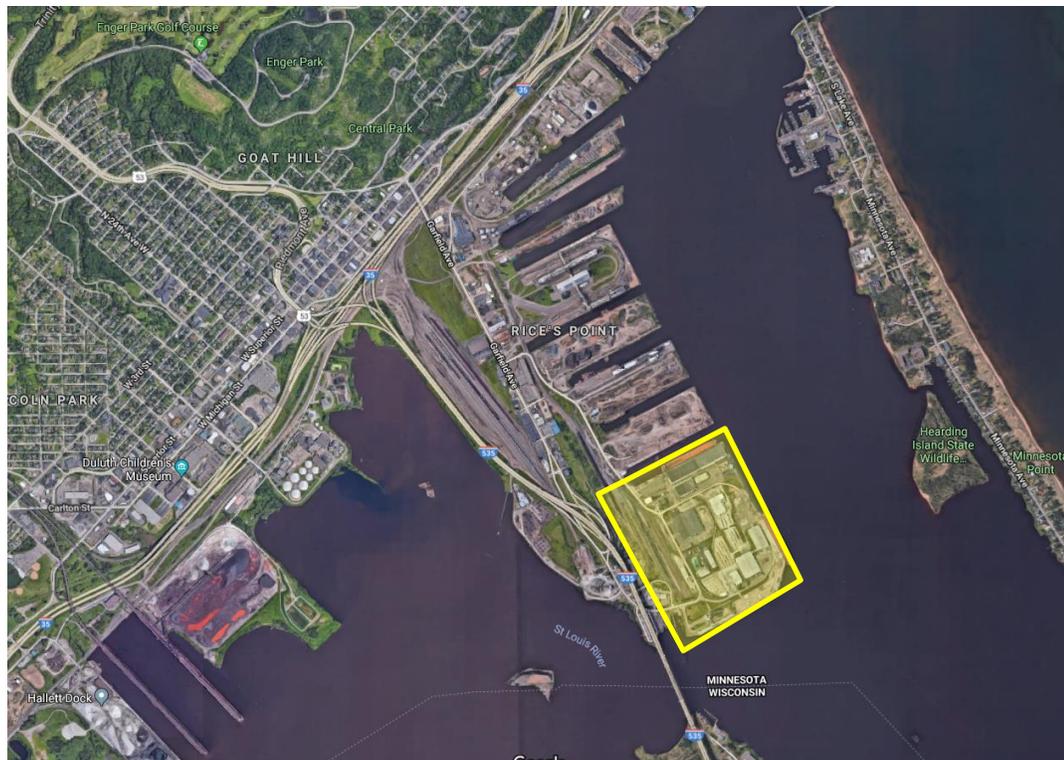
**5. 2018-2021 DULUTH AREA TIP, Amendment #3, Chris Belden**

The City of Duluth has requested that Project 118-080-063 is added to the 2018-2021 Duluth Area TIP for the year 2019. Federal funding was awarded for this project via the Minnesota Highway Freight Program. According to the grant application: “The proposed project will expand the Duluth Intermodal Terminal (DIT) by extending the freight rail tracks an additional 2,500 feet for intermodal well-car loading and unloading; paving approximately six acres of terminal space to provide a more stable footing for stacking of containers and more efficient maintenance and snow removal activities; construct a check-in gate for trucks; and address storm water management, security fencing, and lighting.”

Below are the proposed additions.

Project	Description	Year	Federal	State/Local	Total
118-080-063	DULUTH PORT AUTHORITY INTERMODAL TERMINAL ON THE CLURE PUBLIC TERMINAL, EXTEND FREIGHT RAIL TRACKS, CONCRETE PAVING OF TERMINAL SPACE, STORM WATER MANAGEMENT, GATE, FENCING AND LIGHTING.	2019	\$1,896,225 (MHFP)	\$474,056	\$2,370,281

Approx. Location Map





**6. 2018 UPDATE OF THE PUBLIC INVOLVEMENT PLAN, *Rondi Watson***

The MIC's Public Involvement Plan (PIP), which identifies steps and strategies for public engagement at each phase of the planning process, was last updated in 2013. The PIP again requires a full review and update by the end of this year to ensure compliance with the federal FAST Act and to serve as a useful and useable reference for MIC staff before the 2045 Long Range Transportation Plan gets underway.

At this month's meeting, I will be asking for a motion to approve the PIP, updated for 2018.

**7. NHS INTERMODAL CONNECTOR REVISIONS APPROVAL, *Mike Wenholz***

The MIC, in coordination with MnDOT, is requesting the MIC to approve four roadway segments to be included as NHS Intermodal Connectors. The requested revisions are related to road segments that should have been made intermodal connectors already, but for whatever reasons, have not. The requested revisions are:

**N 3rd Avenue West, W Michigan Street, N 2nd Avenue West**

These short roadway sections are the link between Superior Street and the Duluth Transportation Center (DTC), the central hub of Duluth's public bus transit system. They are being requested for NHS Intermodal designation because the moving of the DTC a couple of years ago from Superior Street to W Michigan Street made this necessary. These segments are currently acting in this capacity.

**Helberg Drive**

Helberg Drive was constructed approximately 10 years ago, and serves as a crucial link for truck traffic accessing various port facilities within the Duluth-Superior harbor, and serves as a direct connection between the Duluth Seaway Port Authority (DSPA) and other port properties with Garfield Street and Port Terminal Drive –which connect with Interstates 535 and 35.

Currently, Rice's Point handles 30-35,000 trucks annually. This value is conservatively expected to rise to 40-45,000 within the next 4-5 years, in large part due to the recent opening of the Duluth Cargo Connect intermodal facility. Rice's Point handles a significant portion of the average 35 million short tons of cargo that passes through the Duluth-Superior Port each year. While over 90-95% of the cargo is bulk, the Clure Public Marine Terminal, on DSPA property, is the only major terminal in the port that handles non-bulk goods.

Please see the maps that are included in your packet. The State of Minnesota has already approved the revisions. In consideration of the above notes, the MIC recommends that N 3rd Avenue West, W Michigan Street, N 2nd Avenue West, and Helberg Drive be approved for designation as National Highway System (NHS) Intermodal Connectors.



## 8. MIC RESOLUTION ADOPTING MnDOT SAFETY PERFORMANCE MEASURE, *Mike Wenholz*

As per federal law, each MPO must adopt at least 5 safety performance measure targets by a given deadline. The MPO has the option to simply adopt and use safety performance measure targets adopted by the state, or develop their own safety performance measure targets. The MIC, along with all other MPO's in the State of Minnesota, has chosen to simply

adopt the 5 safety performance measure targets set by the State of Minnesota (MnDOT). MnDOT received approval regarding the safety performance measure targets they generated. Their calendar year 2018 targets are:

- ⊙ Traffic fatalities = 375
- ⊙ Fatality rate = 0.62/100MVMT
- ⊙ Serious injuries = 1,935
- ⊙ Serious injury rate = 3.19/100MVMT
- ⊙ Non-motorized fatalities and serious injuries = 348

The MIC proposes to adopt these same target values. The deadline to adopt these targets is February 27, 2018. Thus, we are bringing the values to the TAC to be familiar with, and the MIC Board for adoption. The MIC will be required to report on these targets annually. How this is to be done has not been determined, and is part of ongoing discussion and training between MnDOT and the MPOs in Minnesota.

Note that the MIC will have to adopt similar measures from the Wisconsin DOT, however WisDOT has not finalized their own targets.

Please see the US DOT FHWA *Metropolitan Planning Organization Safety Performance Measures Fact Sheet* that is included in your packet.

## 9. HARBOR PLANNING REVIEW, *Mike Wenholz*

The Harbor Technical Advisory Committee (HTAC) met on December 6, 2017. The meeting agenda was highlighted with:

- Recreational Boating Safety Within Harbors
- Port Land Use Plan Implementation Updates
- St Louis River National Water Trail Designation Update
- Twin Ports Interchange Project update
- City of Duluth Comprehensive Plan Update
- USFS-Funded Project at DWP
- Summary and Highlights of the 2017 Shipping Season

## 10. ROUNDTABLE DISCUSSION



**11. PROJECT UPDATES**

- **Long-Range Transportation Plan**, *Mike Wenholz*

Progress continues to be made in developing the Long-Range Transportation Plan (LRTP). The MIC Team has held meetings approximately every 2-3 weeks to identify the overall purpose and goals, identifying specific objectives and the data and information that will be needed to support the goals and objectives, and more. All of this will help us determine how best to share information and gather feedback from the public and others moving forward. We also identified changes in the MIC-area roadways and submitted to our consultants to update the MIC traffic demand model. Finally, we have met with the Cities of Hermantown, Duluth, and Superior to gather TAZ-related information updates that we need to provide to our consultants to update models and analyses. TAZ-related data is being updated.

- **2018-2021 Duluth Area TIP Administrative Modification #2**, *Chris Belden*

Modification #2 - 2018-2021 Duluth Area TIP (City of Duluth)

The City of Duluth has requested that Projects 6937-102, 6933-97, 6933-95, 6982-325 are changed and/or added to reflect changes in scope and cost. Some project elements were taken out due to issues relating to nearby work on Superior Street in downtown Duluth. These changes and additions are noted in the chart below.

**RED** are proposed deletions from the original project listing. **Black** are proposed changes/additions.

Project	Description	Year	Federal	State/Local	Total
118-149-006	<del>**AC** IN DULUTH GARFIELD AVE FROM WEST RAILROAD ST TO SE OF BIRCH AVE. CONCRETE PAVEMENT REHABILITATION. (AC PROJECT PAYBACK IN 2019)</del>	2018	<del>\$186,441 (NHPP)</del>	<del>\$59,610</del>	<del>\$246,050</del>
	**AC** IN DULUTH GARFIELD AVE FROM WEST RAILROAD ST TO SE OF BIRCH AVE - CONCRETE PAVEMENT REHABILITATION (AC PROJECT, PAYBACK IN 2019)	2019	\$ 238,438 (NHPP)	\$ 59,610	\$ 298,048
118-149-006AC	<del>**AC** IN DULUTH GARFIELD AVE FROM WEST RAILROAD ST TO SE OF BIRCH AVE. CONCRETE PAVEMENT REHABILITATION. (AC PAYBACK 1 OF 1)</del>	2019	<del>\$51,997— AC Payback (NHPP)</del>	0	<del>\$51,997</del>



Approximate Project Location



- **2019-2022 Duluth Area TIP Solicitation, Chris Belden**

The TIP project solicitation process for 2022 is now open. Now that the 2018-2021 TIP has final approvals, MIC staff begins preparing for work related to the development of the next Duluth Area TIP. It is also a time that staff would like the eligible jurisdictions to begin thinking about what projects they would like to bring forward for federal transportation funding in the year 2022. We are encouraging MIC members to have dialogue with the corresponding TAC members from their communities about potential projects, and we ask that all members keep in mind the objective of submitting project applications that best reflect the goals and objectives that are outlined in the area's long-range transportation plan, Connections 2040, and are connected to the Unified Transportation Planning Work Program. Applications for 2022 Duluth area projects will be due February 5th, 2018 at 5 PM. Applications have been sent to area jurisdictions corresponding TAC members and are also available online at [dsmic.org](http://dsmic.org).

- **Twin Ports Freight Model, Ron Chicka**

This work item may be taking a different angle with meetings I have had with Wisconsin DOT staff. Since they (WisDOT) already have our travel demand model for use in an operational study along USH 2/53 (Blatnik to Belknap), I am in further talks with them to ascertain the possibility of having this (freight model) work item added onto the existing work for the 2/53 Operational Study. MnDOT District staff is getting involved as well since there are tasks that



## Policy Board Agenda Topics and Project Updates

January 17, 2018 Meeting

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### Duluth-Superior Metropolitan Interstate Council

they wanted done with this effort; mostly tied in with the “Can of Worms” interchange project and Blatnik bridge scenarios. Cost for the added work may come totally from the Wisconsin DOT plus dollars via the MnDOT District office.

- **MIC Area Wide Bike Plan Update**, *James Gittemeier*

The MIC is releasing the draft map of the MIC Area Bikeways Plan Update to the public. The plan has taken prior bikeway and trail planning efforts into consideration as well as the latest best practices, particularly coming from NACTO and FHWA. The MIC will be holding a public open house session on Monday, February 5 from 4pm to 7pm at the Zeitgeist atrium on Superior Street in Downtown Duluth.