



MEETING NOTICE

DULUTH-SUPERIOR MIC POLICY BOARD

Wednesday, September 20, 2017, 6:30 pm
WITC Conference Center
Superior, WI

Items for Approval:

- Meeting Summary of 8.15.17
- Resolution - 2017-18 Work Program & Budget Amendment #1
- 2018-2019 Work Program & Budget

Items for Approval with Opportunity for Public Comment:

- 2017-2020 Superior Area TIP Amendment #8

Items for Presentation / Discussion / Information

- Director's Report
- Memorandum of Understanding – MnDOT/DTA/MIC
- Canosia Township Trails Plan
- HTAC Update
- Project Updates

Attendance / Meeting Quorum

If you are NOT able to attend, or expect to arrive late to the meeting, **please** contact Barb Peterson at bpeterson@ardc.org or 218-529-7541 to ensure a quorum will be present for voting items on the agenda.

Driving Directions & Parking Information

See map on reverse. This facility is ADA accessible.

This facility is near a DTA bus route.

Duluth-Superior Metropolitan Interstate Council

Duluth and Superior Urban Area Communities Cooperating in Planning and Development through a Joint Venture of the Arrowhead Regional Development Commission and the Northwest Regional Planning Commission

221 West First Street • Duluth, MN 55802 • 218/529-7541 • Fax 218/529-7592 • www.dsmic.org



Wisconsin Indianhead Technical College

Conference Center - 600 N. 21st St. Superior, WI

2018



Alternative Route from UWS to WITC

Detour via S. 2nd St.

Turn Right on S. 2nd St. from Highway 141, then Right onto S. 2 (S. 2nd St.)

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Duluth-Superior Metropolitan Interstate Council - Policy Board

Wednesday, September 20, 2017 6:30 pm
WITC Conference Center, Superior, WI
MEETING AGENDA

Minnesota Members

City of Duluth
Barb Russ
Noah Hobbs
**City of Duluth
Citizen Rep**
David Montgomery
City of Hermantown
Wayne Boucher
City of Proctor
Phil Larson
City of Rice Lake
Bob Quade
Duluth Transit Authority
Mike Casey
Wayne Nelson (*Alternate*)
St. Louis County
Frank Jewell
MN Co-Chair
**St. Louis County
Suburban Townships**
Earl Elde

Wisconsin Members

City of Superior
Warren Bender
Dan Olson
Jenny VanSickle
**City of Superior
Citizen Rep**
Ed Anderson
Douglas County
Nick Baker
WI Co-Chair
Rosemary L. Lear
Sam Pomush
Pete Clark
**Douglas County
Suburban Townships**
Broc Allen

1. Introductions / Agenda Review	
2. Committee Business - Meeting Summary of 8.15.17 (for approval) - Director's Report	10 min
3. 2017-2018 Work Program & Budget Amendment #1 <i>Review for Approval, Ron Chicka</i>	10 min
4. 2017-2020 Superior Area TIP Amendment #8 <i>Review for Approval w/opportunity for public comment, Dena Ryan</i>	5 min
5. 2018-2019 Work Program and Budget <i>Review for Approval, Ron Chicka</i>	10 min
6. Memorandum of Understanding – MnDOT/DTA/MIC <i>Presentation and Discussion, Ron Chicka</i>	10 min
7. Canosia Township Trails Plan <i>Presentation and Discussion, Chris Belden</i>	15 min
8. HTAC Update <i>Presentation and Discussion, Mike Wenholz</i>	10 min
9. Roundtable Discussion	10 min
10. Project Updates - Truck Route Study - Bike & Ped Update	5 min

Upcoming Meeting

Wednesday, October 18, 2017
Hermantown Training Center
Hermantown, MN
6:30 pm



Policy Board Agenda Topics and Project Updates

September 20, 2017 Meeting

Duluth-Superior Metropolitan Interstate Council

** = Approval Item*

1. INTRODUCTIONS / AGENDA REVIEW

2. COMMITTEE BUSINESS

- Meeting Summary of 8.23.17 (separate attachment)
- Director's Report

3. 2017-2018 WORK PROGRAM & BUDGET AMENDMENT #1, *Ron Chicka*

An amendment to the current Work Program and Budget (2017-2018) is being proposed for the coming meeting of the TAC and MIC. It is to be centered upon the Rice's Point (now calling it Twin Ports) Freight Model. Staff has been working on a couple of components for this work task over the prior months – such as the draft language for the RFP and funding sources – moving through the steps required by MNDOT Central Office. An amendment request has been filed with the DOT. An official action by the Board is also a requirement that includes a resolution. The existing item in the Work Program – Freight Model – is proposed now to include the estimated amount to bring on a consultant to lead the technical modeling effort. The estimated amount is \$100,000. \$40,000 (in state funds) has generously been offered to the MIC to support this effort from the Minnesota DOT District 1 office (letter received from MNDOT DE – Aug 24, 2017). \$60,000 in federal CPG funding will be requested – all in CY 2018 – and will be incorporated into the 2018-2019 UPWP. The work effort will still take 30 to 60 days to get underway and any expenses incurred in CY 2017 can be drawn from the existing 2017 MPO budget and/or the state funds put forward by the District 1 office. Upon approval by the MPO Board, all items will be sent to the DOT central office for their approval which needs to occur to then allow the RFP to be posted by the MIC.

4. 2017-2020 SUPERIOR AREA TIP AMENDMENT #8, *Dena Ryan*

PROPOSED 2017-2020 SUPERIOR URBANIZED AREA TRANSPORTATION IMPROVEMENT PROGRAM

PROJECT(S) AMENDMENT

TIP Amendment #8

WisDOT has requested a TIP amendment for preliminary engineering and analysis work planned for the existing Blatnik Bridge. This work is anticipated to include truss modeling and wind analysis, pier analysis, piling integrity and soil boring analysis, approach span service life analysis, approach span pin and hanger systems analysis, deck service life analysis, and painting needs analysis. MnDOT is the lead agency.



Policy Board Agenda Topics and Project Updates

September 20, 2017 Meeting

Duluth-Superior Metropolitan Interstate Council

New Project TIP Amendment #8

2017 Transportation Improvements Projects (Roadway)

Jurisdiction and Project Number	Project Description		Estimated Costs & Funding Sources			
			(Thousands)			
			Federal	State	Local	Total
WisDOT 113-17-019 Amended to TIP in September 2017	IH 535	PE		1,000		1,000
	Superior - Duluth	ROW				
	St. Louis River BR	CONST				
	B16-0005-0001 to - 0005 BR Condition Investigation					
	1199-00-06 (PE)	TOTAL		1,000		1,000

If you have any questions regarding this project, please contact me at 715-635-2197 or by email at sjohnson@nwrpc.com.

5. 2018-2019 WORK PROGRAM & BUDGET, *Ron Chicka*

6. MEMORANDUM OF UNDERSTANDING – MNDOT/DTA/MIC, *Ron Chicka*

A Memorandum of Understanding (MOU) is needing an update that covers the working relationships between the MPO (the MIC), the area's transit operator – the Duluth Transit Authority (DTA), and the Minnesota DOT. (There is a similar document that covers the working arrangements on the Wisconsin side of the MIC; that is not being brought forward at this time.) Basically, the responsibilities/actions are outlined for a cooperative and collaborative process between the three entities regarding the key items of the MPO including the Work Program and Budget, the Long-Range Plan and the Transportation Improvement Program (TIP). Many federal clauses were in need of updating from the old (current) document. Participation from all parties is also mentioned

concerning technical studies and committees. This MOU is to be approved by the MIC Policy Board and signed by the MIC Board Chair. The document will then be sent to the DTA for approval and then to MNDOT Central Office for final approval.



7. CANOSIA TOWNSHIP TRAILS PLAN, *Chris Belden*

The draft plan is now available for the public to review and comment on. The draft plan is a “vision to develop a multi-use, recreational, non-motorized trail system connecting key areas primarily within Canosia Township, with the potential to connect to existing or future trails in the surrounding communities.” The plan document contains an introduction of the process, background, and vision; a summary of the existing conditions and destinations; recommendations on trails improvements and future trail development; an action plan; and an appendix with supportive materials. Some of the goals from the trails plan are to better inform the community on existing trails, maintain and upgrade existing trails, and take advantage of public lands to expand and improve the trails network. The plan will be available for comment until October 4th and will be up for approval by the Township board at their October 4th meeting at 7PM (barring any significant changes). The draft plan can be view and commented on at <http://www.canosiatownship.org/parks-and-trails>.

8. HTAC UPDATE, *Mike Wenholtz*

The Harbor Technical Advisory Committee held its most recent meeting on September 6, with a diverse array of agenda topics. Highlights of the meeting included presentations regarding:

- Recreational boating safety within Great Lakes harbors
- Implementation of the 2016 Duluth-Superior Port Land Use Plan
- Updates on 2016 Duluth-Superior Port Land Use Plan recommendations being implemented
- The Wisconsin Point Piping Plover Project
- Update on the 2017 port Infrastructure Report Card
- Proposals for clean-up of select slips in the Duluth-Superior harbor
- Updates on water levels, crude oil movement, and other issues in the Great Lakes region

There were several new faces among many regular participants, indicating the HTAC continues to draw interest and remain valuable to a very diverse audience.

9. ROUNDTABLE DISCUSSION

10. PROJECT UPDATES

- **Truck Route Study**, *Mike Wenholtz*

Duluth-Superior Area Truck Route Study Advisory Committee held its most recent meeting on August 24, and background work for the Study continues to progress. The meeting agenda included the following:

- Reassessing how the AC can best function and move forward
- Truck route regulation by jurisdiction
- Update on truck counts
- Truck route study survey for truckers, road crews, and others.



Policy Board Agenda Topics and Project Updates

September 20, 2017 Meeting

Duluth-Superior Metropolitan Interstate Council

The participants desire to have more short meetings than have more of the work and correspondence be through email, so we will do so. There are a lot of truck count data being finalized in St Louis County, and we are trying to get several more counts in key locations in and near the MIC area. The truck route study survey is near completion, and includes an online map option. Many action items are currently being worked on.

- **Bike & Ped Update, James Gittemeier**

The 6th annual bicycle and pedestrian counts take place in September. As in the past, the counts taking place are 12-hour manual counts lead by the MIC and largely conducted by volunteers and UMD students. There are 10 count locations, 4 around UMD, 3 in West Duluth along Grand Avenue, and 3 in the Hillside Neighborhoods. These counts are focused on gathering baseline count data within areas where no data exists, as well as on recently (or just about) completed reconstruction projects that have added/replaced sidewalk and/or bike lanes, and lastly a focus is on counting streets that have projects in the works. Here is the list of count locations:

Street Counted	Cross Street/Location	Location	Reason	Notes
Grand Ave	75 th Ave West	Norton Park	After Construction	New sidewalk & bike lanes installed
Grand Ave	59 th Ave West	West Duluth/Spirit Valley	Data Gap	Proposed Cross City Trail Crossing
Grand Ave	Central Ave	West Duluth/Spirit Valley	Data Gap	Usage w/in commercial district & STRS
East 4 th Street	12 th Ave East	East Hillside	After Construction	Replaced sidewalk, added bump outs & bike lanes
West 3 rd Street	1 st Ave West	Central Hillside	Before Construction	Data collection for upcoming street project
East 1 st Street	10 th Ave East	East Hillside	Data Gap & After Construction	New bump outs and sidewalk
St. Marie St	Carver Ave	UMD	Continued Monitoring	Possible Campus Connector Route
UMD/Bluestone Path	Woodland Ave	UMD	Continued Monitoring	Recent Bluestone expansion
Campus Connector Trail	19 th Ave East	UMD	Continued Monitoring	CSS to UMD connection
Snelling Ave	College St	UMD	Continued Monitoring	Chester Creek neighborhood connection