



MEETING NOTICE
Duluth-Superior Metropolitan Interstate Council
POLICY BOARD

Wednesday, August 23, 2017, 6:30 pm
Duluth International Airport
Duluth, MN

Items for Approval:

- Meeting Summary of 6.21.17
- SRTS Plans for Hermantown & Proctor

Items for Approval with Opportunity for Public Comment:

- 2018-2021 Superior Area TIP/Start of 30-Day Public Comment Period
- 2018-2021 Duluth Area TIP

Items for Presentation / Discussion / Information

- MIC Director's Report
- Michigan Street PBL Project
- 2018-2019 UPWP - Draft
- Project Updates

Attendance / Meeting Quorum

If you are NOT able to attend, or expect to arrive late to the meeting, **please contact Barb Peterson at bpeterson@ardc.org or 218-529-7541** to ensure a quorum will be present for voting items on the agenda.

Driving Directions & Parking Information

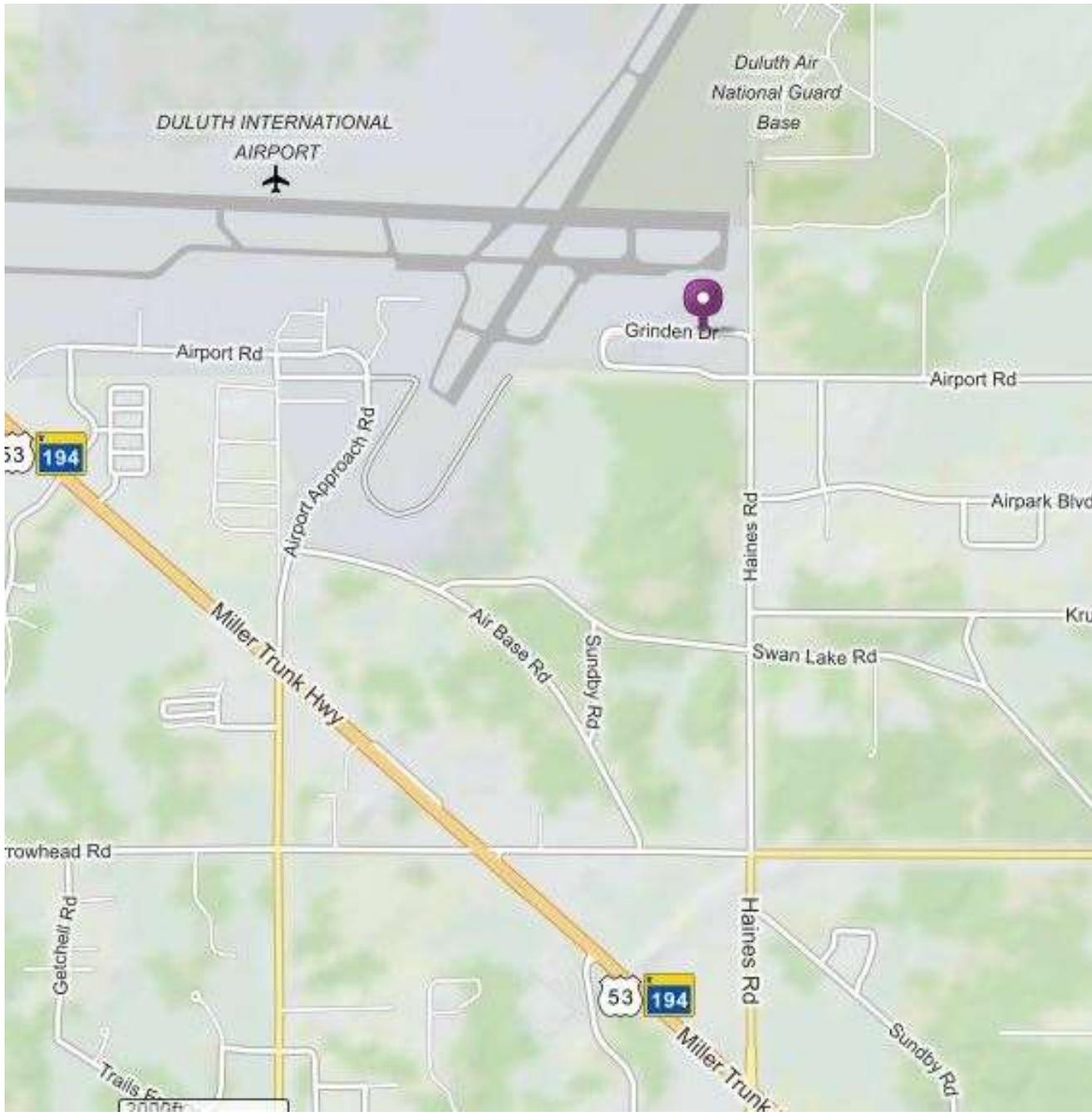
See map on reverse. This facility is ADA accessible.

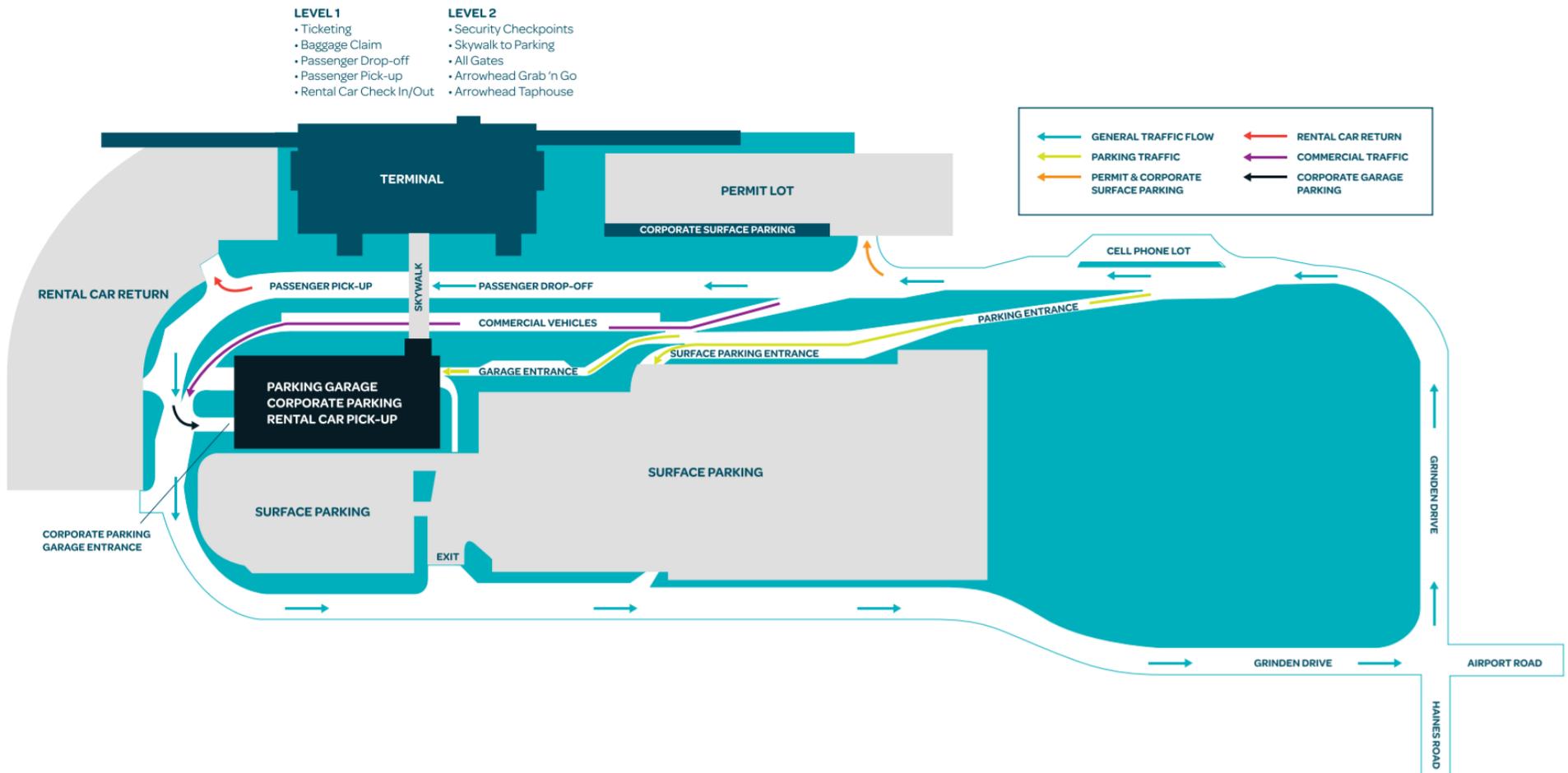
This facility is on a DTA bus route.

Duluth-Superior Metropolitan Interstate Council

Duluth and Superior Urban Area Communities Cooperating in Planning and Development through a Joint Venture of the Arrowhead Regional Development Commission and the Northwest Regional Planning Commission

221 West First Street • Duluth, MN 55802 • 218/529-7541 • Fax 218/529-7592 • www.dsmic.org





***We will be in the Amatuzio Conference Room, #318A, on Level 3 in the Terminal. You may park on either of the surface lots or in the parking garage.

Don't forget to bring in your ticket so that I may validate it for you.***



Metropolitan Interstate Council Policy Board Meeting

Wednesday, August 23, 2017 6:30 pm
Duluth International Airport, Duluth, MN

MEETING AGENDA

Minnesota Members

City of Duluth

Barb Russ
Noah Hobbs

**City of Duluth
Citizen Rep**

David Montgomery

City of Hermantown

Wayne Boucher

City of Proctor

Phil Larson

City of Rice Lake

Bob Quade

Duluth Transit Authority

Mike Casey
Wayne Nelson (*Alternate*)

St. Louis County

Frank Jewell
MN Co-Chair

St. Louis County

Suburban Townships
Earl Elde

Wisconsin Members

City of Superior

Warren Bender
Dan Olson
Jenny VanSickle

**City of Superior
Citizen Rep**

Ed Anderson

Douglas County

Nick Baker
WI Co-Chair
Rosemary L. Lear
Sam Pomush
Pete Clark

**Douglas County
Suburban Townships**

Broc Allen

1. Introductions / Agenda Review	
2. Committee Business	10 min
<ul style="list-style-type: none"> • Meeting Summary of 6.21.17 (for approval) • MIC Director's Report 	
3. 2018-2021 Superior Urbanized Area TIP DRAFT-Approval for Start of the 30-Day Public Comment Period	10 min
<ul style="list-style-type: none"> • <i>Review for Approval w/opportunity for Public Comment, Sheldon Johnson</i> 	
4. Safe Routes to School Plans for Hermantown & Proctor	10 min
<ul style="list-style-type: none"> • <i>Review for Approval, Chris Belden</i> 	
5. 2018-2021 Duluth Area TIP - Final	10 min
<ul style="list-style-type: none"> • <i>Review for Approval w/opportunity for Public Comment, Chris Belden</i> 	
6. Michigan St PBL Demonstration Project	20 min
<ul style="list-style-type: none"> • <i>Presentation and Discussion, James Gittemeier</i> 	
7. 2018-2019 UPWP Draft	10 min
<ul style="list-style-type: none"> • <i>Presentation and Discussion, Ron Chicka</i> 	
8. Roundtable Discussion	5 min
<ul style="list-style-type: none"> • LRTP Timeline, Mike Wenholz • Transit Development Plan Update, <i>Chris Belden</i> 	
9. Project Updates	5 min
<ul style="list-style-type: none"> • Canosia Township Trails Plan, <i>Chris Belden</i> • MIC Area-wide Bike Plan, <i>James Gittemeier</i> 	

Upcoming Meetings

Wednesday, September 20, 2017
WITC Conference Center
Superior, WI
6:30 pm



MIC Policy Board Agenda Topics and Project Updates

August 23, 2017 Meeting

Duluth-Superior Metropolitan Interstate Council

** = Approval Item*

1. INTRODUCTIONS / AGENDA REVIEW

2. COMMITTEE BUSINESS

Meeting Summary of 6.21.17 (separate attachment)

MIC Director's Report

- Washington Update (Federal Bill) – There is not much new to report here. I am on a committee set by the national MPO association (AMPO) to meet over the coming months to review proposed legislation out of Congress and to consult with the USDOT staff in DC.
- Guest Speaker Presentations – Our Port Land Use Plan and the work of the HTAC was featured at two regional/national workshops in July. I had a very good and unique opportunity to present our HTAC work to the Great Lakes Port Association summer meeting held here in Duluth. This was direct with port directors across the Great Lakes; very positive feedback which may lead to further meetings with these individuals that do not have such a committee in their area. Secondly, I spoke a national group (also that came to Duluth) with the Transportation Research Board – Natural Resources, Sustainability and Their Intermodal Connections conference. HTAC as a model of proper multi-agency collaboration was featured.
- Federal Highway Administration – Midwest Megaregion Workshop Chicago – I have been invited to present to this national group at the end of this month to talk with colleagues targeting better ways to enhance freight transportation in the Great Lakes and the Upper Midwest area (including Iowa and Missouri). The MICs experience with freight planning and especially across two states led to this opportunity (i.e. weight limits on roads differing across state lines).
- Grants – Letters of Support – Recently, several requests have come to me to support grant opportunities. These include:
 - a) DTA – Upgraded farebox collection system via the Federal Transit Adm.
 - b) MNDOT – 3 separate letters (funding pots) toward improvements for the Twin Ports Interchange (both federal and state sources)
 - c) City of Duluth – 2 letters aimed at two separate freight movement improvements; also connected with the area around the Twin Ports Interchange (state sources)
- Minnesota Freight Advisory Committee – NE Minnesota Freight Forum (Sept 8th) – This statewide committee of freight experts from the public and private side has set a half-day forum to be held on Friday, September 8th at the Inn on Lake Superior to discuss freight's role in supporting the economic competitiveness of the region. (I serve on the committee representing MPOs in the state; meetings are quarterly in the Cities). Once a year, the group conducts an outreach event in a different area of the state. Duane Hill, MNDOT DE will be speaking; I will be moderating a panel of private sector representatives and talk some to our own freight challenges locally. Look for an invite; all are welcome.



MIC Policy Board Agenda Topics and Project Updates

August 23, 2017 Meeting

Duluth-Superior Metropolitan Interstate Council

3. 2018-2021 SUPERIOR AREA TIP-Approval for Start of the 30-Day Public Comment Period, Sheldon Johnson

4. SRTS PLANS - HERMANTOWN & PROCTOR, Chris Belden

Safe Routes to School Plans for Hermantown and Proctor Schools are completed and are up for approval by the MIC Policy Board. The Hermantown Schools plan was completed summer of 2016 and the Proctor Schools plan was completed late spring 2017. Both plans followed MnDOT's planning process and were approved by their respective steering committees. Plans were led by ARDC's Regional Planning division with the assistance of MIC Staff.

The Hermantown Schools plan can be viewed at -

http://arrowheadplanning.org/hermantownsrts/Hermantown.SRTS.7.11_Print.pdf

The Proctor Schools plan can be found at - <https://saferoutesproctor.wordpress.com/the-plan/>

5. 2018-2021 DULUTH AREA TIP, Chris Belden

The draft Duluth Area 2018-2021 Transportation Improvement Program (TIP) has undergone an official 30-day public review period and will be ready for adoption at the August 23rd meeting of the MIC Policy Board. For the public review period the document was available online and at the MIC offices. Open houses were held on August 8th and 10th. The draft TIP has also been reviewed by MnDOT and FHWA. The TIP is available click here [2018-2021 Duluth Area TIP - DRAFT](#) for TAC and MIC members. Time will be allowed for public comment at the TAC and MIC meetings prior to voting for approval of the draft. TAC and MIC members are asked to consider all comments received on the draft.

6. MICHIGAN ST PBL DEMONSTRATION PROJECT, James Gittemeier

The project has concluded. An update will be provided with the preliminary findings from the month-long demonstration project. The project generated much attention and in turn the MIC has received enormous feedback with nearly 900 surveys submitted and hundreds of comments both written in email, on comment forms as well as in social media.

7. 2018 – 2019 UPWP Draft, Ron Chicka

Attached is the 2018 – 2019 Work Program Draft. You will note that there are no new budget tables yet, they will be input prior to being presented for approval in September (with any luck). Please bring your ideas for projects that need to be considered.

8. ROUNDTABLE DISCUSSION

- LRTP Timeline, Mike Wenzholz

MIC staff have continued initial work towards completion of the Connections 2045 Long Range Transportation Plan (LRTP). We have been discussing federal requirements, what



MIC Policy Board Agenda Topics and Project Updates

August 23, 2017 Meeting

Duluth-Superior Metropolitan Interstate Council

questions to answer in this process, how best to connect with and get input from the public and others, and ensuring the MIC's Public Involvement Plan is fully implemented within the LRTP process. A draft timeline has been prepared, and we plan to gather ideas from other communities. Finally, we suggest and ask that the TAC be the advisory committee for the LRTP, and that LRTP-specific meetings be in coordination with regular TAC meetings, as needed. We look forward to hearing your feedback on this, and anticipate discussing how this can best be handled with you at the August TAC meeting.

- Transit Development Plan Update, *Dennis Jensen*

9. PROJECT UPDATES

- Canosia Township Trails Plan, *Chris Belden*

The Canosia Township Trails Plan is nearing completion. The Canosia Township trails steering committee has been meeting monthly as the document has been developed. The draft plan will be presented at a public meeting/open house on September 6th at 5:30 PM at the Canosia Town Hall. The next steps are to take public comment, make any necessary changes to the plan, and then have the final plan formally adopted.

- MIC Area-wide Bike Plan, *James Gittemeier*

The MIC is further examining the best way to depict the bike routes. Staff is taking into account Complete Streets principles, the legal right for people to bicycle along all streets and roads, except the interstate system, and the interest in having a preferred set of specific routes identified. The MIC will be holding a stakeholder meeting to discuss these and direction for the overall plan.



Duluth-Superior MIC Policy Board June 21, 2017 Meeting Summary

Meeting Location	Douglas County Gov't Center	
Note Taker(s)	Barb Peterson	
Members Present		
WI Co-Chair	Nick Baker	Douglas County Board of Supervisors
	Broc Allen	Douglas County Suburban Townships
	Ed Anderson	City of Superior – Citizen Rep
	Warren Bender	City of Superior Common Council
	Wayne Boucher	City of Hermantown
	Pete Clark	Douglas County Board of Supervisors
	Earl Elde	St. Louis County Suburban Townships
	Rosemary Lear	Douglas County Board of Supervisors
	Dave Montgomery	City of Duluth-Citizen Rep
alternate	Wayne Nelson	Duluth Transit Authority
	Dan Olson	Superior Common Council
	Sam Pomush	Douglas County Board of Supervisors
	Bob Quade	City of Rice Lake
	Jenny VanSickle	Superior Common Council
Members Absent		* Excused Absence
	Mike Casey	DTA Board Representative
	Noah Hobbs	Duluth City Council
MN Co-Chair	Frank Jewell	St Louis County Board
	Phil Larson	City of Proctor
alternate	Gary Nowak	City of Proctor
alternate	Beth Olson	St Louis County Board
	Barb Russ	Duluth City Council
alternate	John Werner	City of Rice Lake
Others Present		
	Ron Chicka	MIC Director
	Chris Belden	MIC Planner
	James Gittemeier	MIC Principal Planner
	Sheldon Johnson	MIC Deputy Director/NWRPC
	Barb Peterson	MIC Administrative Assistant
	Rondi Watson	MIC Communications Coordinator
	Mike Wenholtz	MIC Senior Planner



Duluth-Superior MIC Policy Board

June 21, 2017 Meeting Summary

1. Introductions

Chair Nick Baker called the meeting to order at 6:35 pm. All meeting attendees introduced themselves.

2. Committee Business

- **Meeting Summary of 5.17.17**

Chair Baker asked for any changes or corrections to the previous month's meeting summary. Hearing no objections, he asked for a motion to approve.

Motion Discussion and Vote	Sam Pomush/Warren Bender moved to approve the 5.17.17 meeting summary as presented. There was no discussion and the motion was approved unanimously.
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- **MIC Director Report:** Please review the Agenda Item Descriptions sent in the Mtg Packet.

Ron gave a brief review of WisDOT Secretary Dave Ross' visit at the HTAC meeting and the tour that followed. See the handout of the article from "The WisDOT Bulletin".

3. 2018-2021 Duluth Area TIP/Start 30-Day Public Comment Period, *Chris Belden*

Chris gave an overview of the project list by year. There was a comment relating to possible rumble strips which, at this time, is up in the air.

Dan Olson suggested the rumble strips should be added to the middle of the road.

Dave Montgomery suggested moving the rumble strips closer to the white lines.

Motion Discussion and Vote	Rosemary Lear/Dave Montgomery moved to approve the start of the 30-day Public Comment Period for the 2018-2021 Duluth Area TIP. There was no discussion and the motion was approved unanimously.
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4. LRTP 2045 – Scope of Work, *Mike Wenholtz*

Mike briefly reviewed the process being undertaken to begin the update of the MIC's Long Range Plan – Connections 2045 which was included in the meeting packet. It was noted that Asset Management and Performance Measures needs to be addressed in this task.

Dave Montgomery asked if the MIC would be reviewing the projections/recommendation from the previous one to see if they were realized.

Motion Discussion and Vote	Broc Allen/Warren Bender moved to approve the Scope of Work for the LRTP 2045 as presented. There was no discussion and the motion was approved unanimously.
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Duluth-Superior MIC Policy Board June 21, 2017 Meeting Summary

5. 2017-2018 UPWP Amendment, *Ron Chicka*

Ron began this discussion noting that he is asking for a vote of approval on a contingent basis in order to be proactive in adding an estimated \$100,000 (\$60,000 from Federal and State and the balance from local partners) to the current 2017-2018 Work Program and Budget. These funds would be used to move forward on the very labor intensive freight traffic modeling work needed to address the Rice's Point area. This will have a large impact on traffic flows in the port area impacting not only I-35/I-535, but also nearby locally owned roadways. Our model, with very detailed data collection and analysis, will document roadway needs now and into the future. This is needed before an RFP can be released looking for an engineering firm who can provide the level of detail that is needed.

Motion Discussion and Vote	
	Ed Anderson/Broc Allen moved to give contingent approval for an Amendment to the 2017-2018 UPWP as presented. There was no discussion and the motion was approved unanimously.

6. 2017-2020 Superior Urbanized Area TIP Amendments #6 & 7, *Sheldon Johnson*

Sheldon reviewed the requested Amendments and the Administrative Modification which states:

“WisDOT has requested to split TIP projects 113-16-002 and 113-16-013 found in the 2017-2020 Superior TIP for preliminary engineering (2017) and construction repairs (2020) to USH 2/USH 53 from 53rd Avenue E to 2nd Avenue E. Due to the length of the project and extent of repairs, it has been determined the project should be split for constructability. As a result, the north project will have construction limits of 31st Avenue E to 2nd Avenue E and is now scheduled for construction in 2019 and the southern project limits will be 53rd Avenue E to 31st Avenue E and scheduled for preliminary engineering in 2017 and construction in 2021.”

In order to split the project, the following is recommended:

Administrative Modification

WisDOT 113-16-013 Change project limits to 2nd Avenue E to 31st Avenue E.

WisDOT 113-16-002 Change project limits to 2nd Avenue E to 31st Avenue E, advance project work from 2020 to 2019, and lower budget line to \$7,096,000 (\$5,254,000 federal and \$1,842,000 state funding).

Sheldon continued noting that Amendment #6 would cover the preliminary engineering and Amendment #7 would cover the construction phase.

Motion Discussion and Vote	
	Warren Bender/Sam Pomush moved to approve Amendments #6 & 7 to the 2017-2020 Superior Area TIP as presented. There was no discussion and the motion was approved unanimously.



Duluth-Superior MIC Policy Board June 21, 2017 Meeting Summary

7. HTAC Update, *Mike Wenholz*

Mike provided a brief review of the June 7th HTAC meeting and the events that followed with WisDOT Secretary Dave Ross.

8. New Trolley Map, *Eric Miller*

Eric showed the work he had done which enhanced the route map of the expanded DTA Trolley routes that now runs between Canal Park, Bayfront, The Historic Arts & Theater District, Fitger's and Downtown which will run through Labor Day.

9. Truck Route Study Update, *Mike Wenholz*

Mike described the composition of the study committee who are charged with the tasks needed for this update. Some of those tasks include data collection, considering ways to streamline some of the jurisdictional regulation variations, addressing oversize/overweight & hazardous materials hauling routes to name a few.

Mike is currently working on finding a date for a second meeting of the committee.

10. Roundtable Discussion

11. Project Updates – (please see agenda item descriptions included in the meeting materials)

- Michigan St PBL Demo, *James Gittemeier*
James asked that everyone watch for the upcoming events to kick off this long awaited project.

12. Adjournment

With no further agenda items, discussions or announcements, Chair Baker adjourned the meeting at 8:00 pm.