



MIC Policy Board  
 April 19, 2017/WITC  
 Meeting Summary

Members Present		
WI Co-Chair	Nick Baker	Douglas County Board of Supervisors
	Ed Anderson	City of Superior – Citizen Rep
	Wayne Boucher	City of Hermantown
	Mike Casey	DTA Board Representative
	Graham Garfield	City of Superior Common Council
	Rosemary Lear	Douglas County Board of Supervisors
	Dave Montgomery	City of Duluth
	Sam Pomush	Douglas County Board of Supervisors
	Bob Quade	City of Rice Lake
	Barb Russ	Duluth City Council
alternate	John Werner	City of Rice Lake
Members Absent		* Excused Absence
	Broc Allen	Douglas County Suburban Townships
	Warren Bender*	City of Superior Common Council
	Earl Elde*	St. Louis County Suburban Townships
	Noah Hobbs	Duluth City Council
MN Co-Chair	Frank Jewell	St Louis County Board
	Phil Larson	City of Proctor
alternate	Wayne Nelson	Duluth Transit Authority
alternate	Gary Nowak	City of Proctor
alternate	Beth Olson	St Louis County Board
	Dan Olson	Superior Common Council
	Jim Paine	Douglas County Board of Supervisors
Others Present		
	Ron Chicka	MIC Director
	Chris Belden	MIC Planner
	Teresa Koivula	City of Rice Lake
	James Gittemeier	MIC Principal Planner
	John Goman	City of Rice Lake
	Barb Peterson	MIC Administrative Assistant
	Mike Wenzholz	MIC Senior Planner



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## 1. Introductions

Chair Nick Baker called the meeting to order at 6:33 pm. All meeting attendees introduced themselves.

## 2. Committee Business

- **Meeting Summary of 3.22.17**

Chair Baker asked for any changes or corrections to the previous month's meeting summary. Hearing no objections, he asked for a motion to approve.

<b>Motion Discussion and Vote</b>	Sam Pomush/Ed Anderson moved to approve the 3.22.17 meeting summary as presented. There was no discussion and the motion was approved unanimously.
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- **MIC Director Performance Review** – Nick announced that the review is complete and has been turned into Mary Zaroni for processing.

- **MIC Director Report:**

Ron briefly discussed the new "Cargo Connector" which recently opened. It is a Train to Truck connection that is very exciting for the port area and the City of Duluth. He also shared a few words concerning the Belknap St Groundbreaking and how the project will create detours for the truck routes.

Ron stated that he will be Washington DC next week meeting with US DOT staff and legislators if time permits.

## 3. City of Duluth Com Plan Summary of Transportation Focus Group Mtgs, *James Gittlemeier*

James discussed the presentation given by Cindy Voight at the TAC meeting. He began by discussing the timeline and what is upcoming. The City of Duluth, through their public input gathering from June 2016 through October 2016 has a great deal of information and ideas.

From November 2016 through May 2017 the city has been working on the policy development portion of the Comp plan along with issues concerning safety and the poor condition of the streets in Duluth. Through the data collection they have been working on they discovered that an approximate cost to maintain the services of the city amounts to about \$23.43 per linear foot, looking at the data alone. The city is also working with the DTA and their TDP to incorporate into the transit section of the Comp Plan.

The city is looking toward another round of focus groups to begin sometime in June.



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### 4. Downtown Avenues Changes, James Gittemeier

James stated that the one-way Avenues (1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Ave W) will be changing to 2-way over several phases.

Phase 1 – mid-May the signals will be covered and stop signs will be put in place at W 3<sup>rd</sup> St & N 3<sup>rd</sup> Ave W and W 4th St and N 3<sup>rd</sup> Ave W; W 3<sup>rd</sup> St & N 1st Ave W.

Phase 2 – sometime shortly after Gramma’s Marathon – the avenues will be re-stripped and 2-way driving will begin.

Phase 3/Pt 1 – will distribute surveys, review operations and public comments on the change and determine the traffic control configuration. Completion by mid-September 2017.

Phase 3/Pt 2 – Based on final determinations made on the optimal traffic control configuration, final field work to be complete by mid-October 2017.

### 5. Implementation Strategy-Port Land Use Plan Recommendations, Mike Wenholz

Mike reviewed the process that the sub-committee had taken to address each of the 26 recommendations and they can now be found as Appendix III to the Duluth-Superior Port Land Use Plan. The committee also decided that in order to stay on top of these actions they will provide an extensive update at the first HTAC meeting of the year with brief updates at the other 3 meetings.

*Dave Montgomery commented that “economic development also needs to be called out in this process.*

### 6. Walkability Action Institute Plan, James Gittemeier

James gave a recap of the activities of the this conference. The Surgeon General has challenged us all to “Step It Up” and make a healthy change toward making our communities & neighborhoods more walkable. This attitude was the biggest take away that communities and individuals do have the power to change how walkability can be incorporated back into our daily lives.

Watch for more details to come from the conference team.

### 7. RoundTable Discussions

Watch for Bus Bike Walk activities for the month of May.



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**8. Project Updates – (please see agenda item descriptions included in the meeting materials)**

- Duluth Area TIP Administrative Modification #4
- DTA Administrative Modification, *Chris Belden*
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- NHS Intermodal Connectors, *Mike Wenholz*
- Bus Bike Walk Month, *James Gittemeier*
- SRTS, *Chris Belden*
- Area-wide Truck Route Study, *Mike Wenholz*
- MIC Areawide Bike Plan Update, *James Gittemeier*
- TDP Update, *Chris Belden*

**9. Adjournment**

With no further agenda items, discussions or announcements, Chair Baker adjourned the meeting at 8:11 pm.