



MIC Transportation Advisory Committee March 21, 2017 Meeting Summary

Meeting Location	ARDC	
Meeting Chair	David Bolf	
Note Taker(s)	Barb Peterson	
Members Present		
Committee Chair	Dave Bolf	City of Hermantown
<i>alternate</i>	Lisa Austin	Mn/DOT District 1
	Jim Foldesi	St. Louis County Engineering
Vice-Chair	Todd Janigo	City of Superior
	Dennis Jensen	DTA
	John Kelley	City of Duluth Planning
<i>alternate</i>	Shawna Mullen	BPAC Rep /HDAC
<i>alternate</i>	Sophia Parr	DTA
	Cari Pedersen	City of Duluth Engineering
	Dena Ryan	WisDOT NW Region
Members Absent		
	Bryan Anderson	Mn/DOT District 1
<i>alternate</i>	Brian Boder	St Louis County
	Mark Casey	City of Proctor
<i>alternate</i>	Jeff Emerson	WisDOT
<i>alternate</i>	Rod Fournier	DTA
	Josh Gorham	BPAC Rep/St Louis County SHIP
	Jason Jackman	Douglas County
	Chris Lee	City of Duluth Planning
	John McDonald	MnDOT District 1
<i>alternate</i>	John Mulder	City of Hermantown
	Jason Serck	City of Superior
	Jim Sharrow*	Duluth Seaway Port Authority
	Cindy Voigt*	City of Duluth Engineering
	Tom Werner	Duluth Airport Authority
	VACANT	MN DEED Office
		* Excused Absence
Others Present		
	Chris Belden	MIC Planner
	Earl Elde	St Louis Cnty Sub Twنشps/MIC
	James Gittemeier	MIC Senior Planner
	Bobbi Retzlaff	MnDOT Central Office
	Barb Peterson	MIC Admin Asst
	Jenny VanSickle	Community Action
	Rondi Watson	MIC Communication Coordinator
	Mike Wenholz	MIC Planner



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1. Introductions

Chair David Bolf called the meeting to order at 1:33 pm. All meeting attendees introduced themselves.

2. Committee Business

- **Meeting Summary of 2.14.17**

Chair Bolf asked for any changes or corrections to the previous month's meeting summary. Hearing no objections, he asked for a motion to approve.

Motion Discussion and Vote	John Kelley/Cari Pedersen moved to approve the 2.14.17 meeting summary as presented. There was no discussion and the motion was approved unanimously.
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- MIC Director Report:

In Ron's absence, James asked everyone to note the descriptions in the Agenda Item Descriptions.

- RTAC discussion

James Gittemeier briefly described that the RTAC is the ARDC version of the MIC's TAC. Jim Rohweder was the MIC's representative on this committee. Since his retirement the seat has been vacant. James asked if anyone would be interested in filling this seat and that Russell Habermann from Regional Planning will be describing what the RTAC does at our April meeting. David Bolf stated that he and Ron had some discussions that he would like to be considered for this task.

3. Guest Speakers: Jenn Moses & John Kelley, City of Duluth – **POSTPONED until April Mtg**

- City of Duluth Com Plan Summary of Transportation Focus Group Mtgs

4. 2021 TIP Application Approval, *Chris Belden*

Chris reviewed the applications that had been received from St Louis County for Lismore Rd and the City of Duluth's Railroad St. There was some discussion about the real need for the work to be done on Railroad St. There was also some additional discussion that there is a real need for earlier public involvement while these projects are being brought forward understanding that these projects are in a concept stage since they are 4 years out.

Chris continued explaining the DTAs need for 10 replacement busses as well as funds for facility rehabs, expansion of the DTA's IT system and operation funds which was their projects submittal. They knew that the projects were outside of the available funds but the need had to be shown in order to be eligible for other funds. Chris shared that MnDOT Transit funds would be covering these costs.

With no further discussion or questions Chris asked that a motion be made to approve these projects to be forwarded to the Policy Board.



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Motion Discussion and Vote	Dennis Jensen/Cari Pedersen moved to approve the 2021 TIP Application as presented. There was no further discussion and the motion was approved unanimously.
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5. Walkability Action Institute Plan, *James Gittemeier*

James reviewed the information reported in the agenda item description. He is a member of a 6 will person team which includes: Josh Gorham, Shawna Mullen, John Kelley, Elissa Hansen, Russell Habermann and James. This conference is a working conference with nationally renowned experts in the field of Walkability. The group will come out of the conference with an action plan in hand. The institute is providing the funding for flights, hotel rooms and food.

6. SRTS Update, *Chris Belden*

Chris explained that MIC staff is assisting ARDC Regional Planning with a Safe Routes to School (SRTS) grant application that would help fund the planning of SRTS at Pike Lake Elementary in Canosia Township and Congdon Park Elementary in Duluth. He went on sharing that this joint effort is currently working with several area schools with Safe Routes to School planning. Piedmont Elementary is in the stages of creating recommendations for the 5 E's (Education, Encouragement, Engineering, Enforcement, and Evaluation.) A survey is being created to gather feedback from parents and community members on the recommendations and a final public meeting on the plan to be held in April. Laura MacArthur Elementary will also have a survey on the 5 E's as well as a final public meeting on the draft plan to be held in May. Proctor schools kicked off the planning process with its first meeting on Friday, February 17th at Proctor High School. The next meeting for Proctor will be a walking audit on March 27th at 2 PM. The walking audit will involve members of the community and the SRTS team walking around the schools to get a feel of what issues there might be. Marshal School will also be kicking off its planning process at a date to be set soon. All work needs to be complete by the end of June this year.

7. Michigan St Protected Bikelanes Demonstration, *James Gittemeier*

James and Chris began this discussion with a video showing the demonstration done in Alexandria.

James briefly discussed and showed that this demonstration has again had to be rescheduled due to utility work on Michigan during late spring and early summer. The MIC has received the formal approval for the extension of this project until the end of August. It has again had to be modified to cover to a 3 block route from 6th Ave W to 3rd Ave W, connecting the Cross City Trail downtown spur to the DTC. The decision has also been made to move the protected bike lane to the lower side of Michigan St as to not interfere with loading zones.

8. RoundTable Discussions



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Dennis Jensen shared the following 6 projects the DTA is submitting for funding which include:

- expansion of service for Stride
- Direct route to the mall
- add a Trolley circulator
- downtown up Mesaba or 6th Ave E
- Lakeside through downtown and to the mall

Dennis also noted that on May 1st the DTA is again moving back to Superior temporarily while Michigan St utility work is being done. Jefferson will stay at the DTC.

9. Project Updates – (please see agenda item descriptions included in the meeting materials)

- TDP/DTA, *Chris Belden*
- MIC Area Wide Bike Plan. *James Gittemeier*
- HTAC Update, *Mike Wenholz*
- Duluth Area TIP Administrative Modification #4

10. Adjournment

With no further agenda items, discussions or announcements, Chair Bolf adjourned the meeting at 3:20 pm.