



# MEETING NOTICE

## METROPOLITAN INTERSTATE COUNCIL POLICY BOARD

Wednesday, March 22, 2017 6:30 pm

WITC Conference Center

Superior, WI



### Items for Approval:

- Meeting Summary of 2.15.17

### Items for Approval with Opportunity for Public Comment:

- 2021 TIP Application Approval

### Items for Presentation / Discussion / Information

- MIC Director's Report
- Nominations/Volunteers for MIC Representative on RTAC
- City of Duluth Comp Plan Summary of Transportation Focus Group Mtgs
- Walkability Action Institute Plan
- SRTS/Congdon Elementary
- Michigan St Protected Bikelanes Demonstration
- Project Updates

### Attendance / Meeting Quorum

If you are NOT able to attend, or expect to arrive late to the meeting, **please contact Barb Peterson at [bpeterson@ardc.org](mailto:bpeterson@ardc.org) or 218-529-7541** to ensure a quorum will be present for voting items on the agenda.

### Driving Directions & Parking Information

See map on reverse. This facility is ADA accessible.

This facility is not on a DTA bus line. But can be reached from either the DTC or Holiday Center through the skyway system.

#### Duluth-Superior Metropolitan Interstate Council

*Duluth and Superior Urban Area Communities Cooperating in Planning and Development through a Joint Venture of the Arrowhead Regional Development Commission and the Northwest Regional Planning Commission*

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# Wisconsin Indianhead Technical College

Conference Center - 600 N. 21st St. Superior, WI

2018



- Alternative Route from Turin Circle**
- Detour via South St
  - Turn Right on McKinley St. (turn Right onto Cyp. T (South St))
  - Turn Right at Gary St. (turn Right at Menorelli Ave.)
  - Turn Left at McCann St. (turn Left at Superior WI St)
  - Turn Left at Stone Ave. (turn Left at N 21st St)
  - Turn Left at Menorelli Dr.
- Alternative Route from Franklin**
- Detour via Woodland St
  - Follow Woodland St. continue onto Highland St.
  - Turn Right at N. Central Ave. (turn Left at Lefkowitz W. St.)
  - Turn Right at N. 6th Ave. (turn Left onto 1111 Hwy 2 into WI (Railway St))
  - Turn Right at Menorelli Dr.
- Alternative Route from Homecoming**
- Detour via 1111 Hwy St
  - Follow 1111 Hwy N1500 into NE
  - Turn Left at Railway St. (turn Right)
  - Turn Right at Menorelli Dr.
- Alternative Route from American Diner**
- Detour via W. Superior St
  - Follow W. Superior St. and turn Left onto Garfield Ave.
  - Merge onto US Hwy 152/500 South (turn Left into WI)
  - Turn Left at Railway St. (turn Right)
  - Turn Right at Menorelli Dr.

## Minnesota Members

City of Duluth  
Barb Russ  
Noah Hobbs

City of Duluth  
Citizen Rep  
David Montgomery

City of Hermantown  
Wayne Boucher

City of Proctor  
Phil Larson

City of Rice Lake  
Bob Quade

Duluth Transit Authority  
Mike Casey

St. Louis County  
Frank Jewell  
MN Co-Chair

St. Louis County  
Suburban Townships  
Earl Elde

## Wisconsin Members

City of Superior  
Warren Bender  
Dan Olson  
Graham Garfield

City of Superior  
Citizen Rep  
Ed Anderson

Douglas County  
Nick Baker  
WI Co-Chair  
Jim Paine

Rosemary L. Lear  
Sam Pomush

Douglas County  
Suburban Townships  
Broc Allen



# Metropolitan Interstate Council Policy Board

Wednesday, March 22, 2017 6:30 pm  
WITC Conference Center, Superior, WI

## MEETING AGENDA

<b>1. Introductions / Agenda Review</b>	
<b>2. Committee Business</b> <ul style="list-style-type: none"><li>Meeting Summary of 2.15.17 (for approval)</li><li>MIC Director's Report</li></ul>	5 min
<b>3. 2021 TIP Applications Approval</b> <ul style="list-style-type: none"><li>Review for approval w/ opportunity for public comment, <i>Chris Belden</i></li></ul>	10 min
<b>4. Guest Speakers: James Gittemeier &amp; Chris Belden – TAC Presentation Summary</b> <ul style="list-style-type: none"><li>City of Duluth Comp Plan Summary of Transportation Focus Group Mtgs</li></ul>	
<b>5. Walkability Action Institute Plan</b> <ul style="list-style-type: none"><li>Presentation and Discussion, <i>James Gittemeier</i></li></ul>	15 min
<b>6. SRTS/Congdon Elementary</b> <ul style="list-style-type: none"><li>Presentation and Discussion, <i>Chris Belden</i></li></ul>	15 min
<b>7. Michigan St Protected Bikelanes Demonstration</b> <ul style="list-style-type: none"><li>Presentation and Discussion, <i>James Gittemeier</i></li></ul>	15 min
<b>8. Roundtable Discussion</b>	5 min
<b>9. Project Updates</b> <ul style="list-style-type: none"><li>TDP/DTA, <i>Chris Belden</i></li><li>MIC Area Wide Bike Plan. <i>James Gittemeier</i></li><li>HTAC Update, <i>Mike Wenholz</i></li><li>Duluth Area TIP Administrative Modification, <i>Chris Belden</i></li></ul>	5 min



### Next Meeting:

Wednesday, April 19, 2017  
City of Rice Lake Town Hall  
Rice Lake, MN  
6:30pm – 8:30pm





## MIC Agenda Topics and Project Updates

March 22, 2017 Meeting

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### Duluth-Superior Metropolitan Interstate Council

*\* = Approval Item*

#### 1. INTRODUCTIONS / AGENDA REVIEW

#### 2. COMMITTEE BUSINESS

Meeting Summary of 02.15.17 (separate attachment)

##### MIC Director Report

- Congressman Nolan Transportation Forum – Hermantown, with Mayor Boucher, hosted a roundtable forum on transportation on February 25 that I spoke at along with several colleagues centered on multimodal transportation needs important to the Duluth metro area. A primary focus of mine was the importance of roads and bridges in the area with respect to freight movement. Also, emphasized the point of improved education, or marketing, in order for all to understand the (poor) state of infrastructure across America. Others in attendance included the Port and Airport Director, along with City of Duluth Engineering and a representative from the Northern Lights Express.
- Northern Lights Express Update – The NLX is in the last stages of preliminary engineering – environmental assessment (EA) stage. Station concepts, grade crossing needs and locations for double-tracking have all been completed. Upon approval of the final EA, all items necessary from the Federal Rail Administration have been met and the project is “shovel ready” meaning it is eligible for federal funds for capital acquisition.
- Duluth Downtown Parking Advisory Committee – Attended the most recent meeting of this group at the end of February. Mainly made up of local businesses, City staff along with the Downtown Council run this meeting. MIC is a member and provides input on our past plans and circulation issues, in general. Issues discussed here are eventually forwarded to the Parking Commission for official action. This is one group that MIC staff will be gaining input from concerning the protected bikeway demo along Michigan Street slated for later this year.
- Transportation Research Board (TRB) – Natural Resources, Sustainability and their Intermodal Connections, National Conference, Duluth, MN – July 2017: I have been requested to present the work of the MICs HTAC to this national audience this summer to be held at the DECC. A representative from UMDs Natural Resources Research Institute (NRRI) made this request – Larry Zanko – who is a colleague I have interacted with via TRB committees for many years. It is quite noteworthy that this national group of experts in this field is coming to Duluth to learn about the many activities being conducted in this metro area and across northern Minnesota. The work of the HTAC is complementary to the mission of this particular TRB committee.



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**Duluth-Superior Metropolitan Interstate Council**

**3. GUEST SPEAKERS: JENN MOSES & JOHN KELLEY, CITY OF DULUTH**

- City of Duluth Comp Plan Summary of Transportation Focus Group Mtgs

The City's current Comprehensive Land Use Plan was an outgrowth of the "2001 and Beyond" planning process, and was adopted in 2006. City Staff has worked with the Planning Commission and the Administration to begin an update to the plan for a number of reasons, but crucially because Duluth is a markedly different city than it was in 2006 - demographically, economically and culturally.

Major plan elements that are critical for decision-making in the city were not fully addressed in the 2006 Comprehensive Land Use Plan, including:

- Housing (workforce housing, housing options for individuals at all income levels, choices in housing options for all ages)
- Transportation/public infrastructure (complete streets, multi-modal systems, phasing of future public infrastructure)
- Economic health (workforce development, improving the economic base, promoting redevelopment)
- Open space (incorporating the park planning that's been completed over the past decade, working toward a shared vision for tax-forfeit parcels)

The issues that impact transportation and public infrastructure are being researched, discussed, and a shared community vision developed through the Comprehensive Planning process.

A transportation focus group has met twice to review the research completed, provide input on emerging trends and issue areas and now discuss potential policy ideas. An overview of the where the city is in this process, what has been learned and where this plan is headed will be discussed.

**4. 2021 DULUTH TIP APPLICATIONS APPROVAL, *Chris Belden***

The TAC and Policy Board members will be asked to approve the inclusion of the proposed 2021 TIP projects in the updated 2018-2021 TIP. MIC staff will then begin working on the 2018-2021 TIP Document and its public involvement process with the document to be finalized for formal approval in August 2017.

**5. WALKABILITY ACTION INSTITUTE PLAN, *James Gittemeier***

The National Association of Chronic Disease Directors (NACDD) has selected a team from Duluth for its 2017 Walkability Action Institute, which will take place from April 3 to 6, in Decatur, Georgia. This is the 3rd year of the program and the second time the focus is on MPO based teams.

This year, NACDD selected 10 cross-disciplinary MPO-level teams from across the U.S. Each team must include four required members (representatives from public health, transportation, and planning, and an elected official), and have the option of adding one or two additional team members from a diverse list of prospective partners. The Duluth team includes partners from the



## MIC Agenda Topics and Project Updates

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### Duluth-Superior Metropolitan Interstate Council

Minnesota side of the Duluth-Superior MIC (MPO), including ARDC, St. Louis County Public Health, City of Duluth (Planner and City Councilor), and the Zeitgeist Center for Arts and Community.

The timing coincides well with the City of Duluth's update to the Comprehensive Plan as well as the MIC's plan to update the MPO-level pedestrian plan. The goal of the team is to develop common language and strategies that supports walkability and the positive impacts a pedestrian-focused approach has on the overall community.

SELECTED TEAMS RECEIVED TRAVEL ASSISTANCE TO ATTEND THE COURSE AND MUST COMMIT TO PARTICIPATING IN 100 PERCENT OF THE PROJECT DELIVERABLES. THIS COURSE WILL INCLUDE AN ALL-STAR CORE FACULTY GROUP AND PROVIDE AN INTERACTIVE, APPLIED LEARNING ATMOSPHERE FOR MAKING POLICY, SYSTEMS, AND ENVIRONMENTAL IMPROVEMENTS THAT INCREASE WALKABILITY THROUGH COMMUNITY DESIGN.

#### 6. SRTS UPDATE, *Chris Belden*

MIC staff recently assisted ARDC Regional Planning with a Safe Routes to School (SRTS) grant application that would help fund the planning of SRTS at Pike Lake Elementary in Canosia Township and Congdon Park Elementary in Duluth. MIC staff has been currently working with several area schools with Safe Routes to School planning. Piedmont Elementary is in the stages of creating recommendations for the 5 E's (Education, Encouragement, Engineering, Enforcement, and Evaluation.) A survey is being created to gather feedback from parents and community members on the recommendations and a final public meeting on the plan to be held in April. Laura MacArthur Elementary will also have a survey on the 5 E's as well as a final public meeting on the draft plan to be held in May. Proctor schools kicked off the planning process with its first meeting on Friday, February 17th at Proctor High School. The next meeting for Proctor will be a walking audit on March 27<sup>th</sup> at 2 PM. The walking audit will involve members of the community and the SRTS team walking around the schools to get a feel of what issues there might be. Marshal School will also be kicking off its planning process at a date to be set soon.

#### 7. MICHIGAN ST PROTECTED BIKELANES DEMONSTRATION, *James Gittemeier*

The MIC received formal approval to extend the timeframe for the Michigan Street Protected Bikelanes Demonstration and has confirmed the new timeframe and project limits. The MIC has now until August 31, 2017 to complete this project. MIC staff met with the City of Duluth to discuss this new timeframe and the project location. This demonstration project will now take place throughout the month of July and be wrapped up in August. The demonstration will run for 3 blocks, from 6th Avenue West to 3rd Avenue East, connecting the Cross City Trail downtown spur to the Duluth Transportation Center. As more details become available MIC staff will provide updates. Stay tuned.

#### 8. ROUNDTABLE DISCUSSION



## 9. PROJECT UPDATES

- TDP/DTA, *Chris Belden*

MIC staff has been assisting the DTA and their consultant (SRF) with its update of the Transit Development Plan (TDP). MIC staff has been attending steering committee and stakeholder group meetings during the planning process. MIC staff will also be assisting on a few components of the plan itself including a STRIDE customer survey, creating an inventory of bus stops/shelters with a list of amenities included at each stop, looking at demographics of areas that may be supportive of transit, assisting DTA and consultant staff with policy recommendations, and more. The Transit Development Plan report is planned to be completed by the end of July 2017.

- MIC Area Wide Bike Plan. *James Gittemeier*

The recommendations for the regional bikeways plan are under review. Meetings with jurisdictions and key stakeholders are being scheduled to provide an opportunity for a full discussion and overall consensus with the direction of the plan. Once this step has concluded, then the plan will be brought forth to give the public an opportunity to learn about the contents of the plan and provide comment before the plan is finalized.

- HTAC Update, *Mike Wenholtz*

The HTAC met on March 1. Deb DeLuca became Chair of the HTAC, replacing Marshall Elder in this role. Jason Serck became the new Vice-chair.

The meeting agenda was highlighted with:

- A summary of the 2017 HTAC Work Program
- Updates from Open Water Mitigation and Dredging Subcommittee meetings
- A summary of the Port Land Use Plan AC meeting, and progress in finalizing an implementation strategy for the 2016 Port Land Use Plan
- An annual report from the US Coast Guard Marine Safety Unit by Erin Williams (US Coast Guard)
- A presentation of the Howard's Bay Clean-Up Project by Joe Graham (Wisconsin DNR)
- An Area of Concern (AOC) update by Nelson French (Minnesota PCA)
- Harbor-related roundtable discussions

- Administrative Modification #4

The City of Duluth has requested that Project #118-060-011 (North Shore Scenic Drive) modify its project description to reflect a slight change in the description for the termini.

Changes are shown in **RED**.



## MIC Agenda Topics and Project Updates

March 22, 2017 Meeting

### Duluth-Superior Metropolitan Interstate Council

Project	Description	Year	Federal	LOCAL	Total
SP 118-060-011	<p><b>Northshore Scenic Drive:</b>  <del>**MN178**MN179 **SB**</del>  <del>Northshore Scenic Drive,</del>  <del>From Brighton Beach</del>  <del>BLVD. To Mcquade Safe</del>  <del>Harbor (NE Duluth City</del>  <del>Limit), Shoulder Widening</del>  <del>and Rehabilitation</del></p> <p><b>**MN178**MN179**SB**</b>            Northshore Scenic Drive,            From Jct. MN 61 to the NE            Duluth City Limits,            Shoulder Widening and            Rehabilitation</p>	2017	\$ 2,282,897	\$571,303	\$2,854,200